

*EAST CENTRAL
COMMUNITY COLLEGE*



*CATALOG ADDENDUM
2009-10*

August 2009

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Changes/Correction in Personnel Listing

Retired Faculty

Mrs. Judy Brooks- Business Technology Instructor (PNCVTC)
Mr. Steve Cheatham-Head Football Coach
Mr. James C. Clark-Electronics Instructor
Mr. Joe Johnson-Biology Instructor
Mrs. Gloria McRae-Math Instructor

Resignations

William “Bill” Cox Chief of Police
Rhonda May..... Childcare Attendant
Kelly Miller..... Practical Nursing
Wendy Moore ADN Instructor

New Faculty & Professional Staff

Brian Anderson Interim Head Football Coach (2009)

Jason Armstrong English Instructor (2009)
B.S., M.B.A., M.A.T., Mississippi State University

Coby D. ClayAssistant Chief of Police (2009)

Kristina Crabtree.....Childcare Attendant (2009)

Robin Fulton Math Instructor (2009)
B.S., M.S., Mississippi State University

J.W. JenkinsCampus Police Officer (2009)

Debra Payton..... Early Childhood Education Instructor/
Director of Childcare (2009)
A.A.S., Hinds Community College, B.S., M.Ed., Jackson State University

Derek Pouncey..... Assistant Football Coach (2008)
B.S., Mississippi College

Patrick Stokley.....Biology Instructor (2009)
A.S., East Mississippi Community College, B.S., University of Alabama, M.A.T.,
University of West Alabama.

Charles Swain, Jr. Campus Police Officer (2009)

Changes in Professional Staff, Faculty & Support Staff

Ruth GregoryBusiness Technology Instructor (PNCVTC) (2004)

Joseph KnightWorkforce Development Coordinator (2005)
B.B.A., M.S., Mississippi State University

Sela “Betsy” MannDean of Health Care Education (2004)
A.D.N., Meridian Community College; B.S.N., M.S.N., University of Mississippi Medical
Center; D.N.P., Samford University

Changes in the second semester spring 2010 calendar

March 10, WednesdayMid-Term Grades Due By 8:00 a.m.

March 15-19, Monday-FridaySpring Holidays

March 22, Monday..... Resume Regular Class Schedule

COMMITTEES OF THE FACULTY

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ADMINISTRATIVE COUNCIL

CHANGES ARE IN BOLD

President, Vice President for Instruction, Vice President for Student Services, Vice President for Business Operations, Director of Admissions, Records, and Research, Dean of Adult and Continuing Education, Dean of Distance Learning, Dean of Career-Tech Instruction, Dean of Healthcare Education, Dean of Institutional Effectiveness, Executive Director for Foundation & Alumni Relations, Division Chairs, Librarian, Director of Personnel Services, Director for Technology Management, Dean of Workforce Development Center, Athletic Director, Vice President for Public Information, and Director of Maintenance. (Two faculty guests are invited each week during the academic year).

APPEALS COMMITTEE FOR ABSENTEES

Vice President for Student Services, Chair; Director of Admissions, Records, and Research; Counselor, Faculty, and Student

ACADEMIC PROBATION

Vice President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, and Mrs. Roberta Holt

ADMISSIONS

Vice President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, Peggy Clayton

ATHLETIC ADVISORY COUNCIL

Haywood Reeves, Chair; Chris Harris, Brenda Johnson, Maxine McKee, and two student representatives

BEAUTY PAGEANT

Joan Grimes and Susan Fox-Smith, Chair and Co-Chair; Nan Anderson, Wanda Brackeen, Jared Brownlee, John Everett, Stacey Hollingsworth, Bubby Johnston, Christi Gregory, LeAnn Shirley, Denita Thomas, Martie Vaughn, Ronald Westbrook, Ex Officio - Yearbook, and a student representative

BUDGET TASK FORCE

Mickey Vance, Chair; Dr. Lavinia Sparkman, Vicki Blaylock, Tanya Boler, Gene Davis, Wayne Eason, John Everett, Conrad Germany, Norman Gillis, Gloria Johnson, Joe Killens, Betsy Mann.

CONSTITUTION COMMITTEE

Phillip Crenshaw, Marc McCool

CURRICULUM

Dr. Lavinia Sparkman, Chair; Michael Alexander, Sherri Cantey, Wayne Eason, Christi Gregory, Lanette Hanna, Donna Luke, Fredrick Lyons, Betsy Mann, Polly Mayes, Dr. Lisa McMillin, **Vikki McNair**, Maudean Sanders, Carol Shackelford, **Curt Skipper** and two student representatives

DISCIPLINE

Dr. Lisa McMillin, Chair; Michael Alexander, Christi Gregory, Gloria Johnson, Joe Killens, ex-officio, and a student representative

DISTANCE LEARNING

Dean of Distance Learning, Chair; Vice President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, Director of Financial Aid, Dean of Adult and Continuing Education, Librarian, Tech-Prep Coordinator, Two academic instructors, Two career-technical instructors, Workforce Development Specialist

FINANCIAL AID APPEALS

Director of Financial Aid, Chair, Vice President for Student Services, Academic Counselor, Career-Tech Counselor, Director of Admissions, Records, & Research, Five members-standing committee .

HOMECOMING

All personnel

HONORS COUNCIL

Carol Shackelford, Chair; Tom Carson, Dr. Lisa McMillin

INTERCOLLEGIATE ATHLETICS

Athletic Director and All Head Coaches

INTRAMURAL

Scott Hill, Chair; Brian Anderson, Michael Avalon, Maurice Bowie, Neal Holliman, James Miller, Jonathan Peeples, Derek Pouncey, Billy W. Smith, Kenneth Thompson, Kyle Watson, Lucille Wood

LEARNING SKILLS CENTER ADVISORY COMMITTEE

Vice President for Instruction, Vice President for Student Services, Dean of Adult and Continuing Education, Michael Alexander, **Kristin Chaney**, Sherri Cliburn, Ann Durham, Christy Ferguson, Kevin Ryals, Lynn Selman, **Samantha Uzzle**, Sylvia Wright, and two students (one freshman and one sophomore)

LIBRARY

Gloria Johnson, Chair; **Jason Armstrong**, Len Bobo, Mary Boulton, Theresa Cole, Patti Davis, Stella Dickerson, Thomas Fortenberry, Lisa Gorgas, Tosha Sanders, Laura Thorne, Gail Wood, and student representative

LITERACY TASK FORCE

Gene Davis, Chair; Chris Clark, Sherri Cliburn, Kate Covich, Tina Harris, Sharon LeJeune, Maxine McKee, Scott McLemore, Lisa O'Neill, Melanie Pinter, Haywood Reeves, Roger Whitlock, Lucretia Williams, Bill Wilson

PUBLIC RELATIONS TASK FORCE

Bubby Johnston, Chair; Chris Brady, David Case, Gene Davis, Natalie Emmons, Romonica Evans, Chris Harris, Joe Killens, Joseph Knight, Donna Luke, Dr. Lisa McMillin, Geneva Phillips, Dr. Lavinia Sparkman, Mickey Vance, Roger Whitlock

RECRUITMENT AND RETENTION TASK FORCE

Joe Killens, Chair; Michael Alexander, Brenda Carson, Tom Carson, Christi Gregory, Dr. Phillip Crenshaw, Gene Davis, Wayne Eason, Romonica Evans, Christi Gregory, Joan Grimes, Lanette Hanna, Chris Harris, Ricky Harrison, Stacey Hollingsworth, Bubby Johnston, Donna Luke, Betsy Mann, Maria McLeod, Dr. Lavinia Sparkman, Dr. Phil Suthphin, Mickey Vance, SBA President, and Warrior Corps President

SACS LEADERSHIP COMMITTEE

All Vice Presidents of the College and Dean of Institutional Effectiveness

SAC'S QUALITY ENHANCEMENT COMMITTEE

All Personnel

SAFETY COMMITTEE

Jonathan Peeples, Chair; Katrina Bryant, Davis Case, Gene Davis, Katherine George, Joe Killens, Gloria Rigdon, Maudean Sanders, Laura Thorne

SCHOLARSHIP

Vice President for Student Services, Chair; Brenda Carson, Sue Ford, Wanda Hurley, Brenda Johnson, Mickey Vance

STAFF DEVELOPMENT

Deborah Hammons, Chair; Joe Barrett, Phillip Crenshaw, **Robin Fulton**, Kim W. Hardy, Gerald Jordan, **Debra Payton**, Kristie Pilgrim, Paula Russum, Tasha Sanders

TECHNOLOGY PLANNING

David Case, Chair; Jim Blackburn, Chris Brady, Kelly Cluff, Wayne Eason, Pam Fowler, Danny Gressett, Judith Hurtt, Gloria Johnson, Brenda Johnson, Joe Killens, Dr. Lisa McMillin, Vikki McNair, William Miles, Derek Pace, R.T. Purvis, LeAnn Shirley, Dr. Lavinia Sparkman, **Patrick Stokley**, Mickey Vance

College Level Examination Program (CLEP)

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East Central Community College welcomes students from a wide variety of backgrounds and learning experiences. Some students come to ECCC with a firm grounding in a number of disciplines. ECCC recognizes and honors their prior learning by accepting College-Level Examination Program (CLEP) tests, which measure a student's mastery of college-level, introductory course content in a wide range of subjects. Students meeting the credit-granting score in any of the tests

listed below will be granted course credit and a grade of “Z” will be entered on their transcript.

Students may earn CLEP credit at ECCC only in courses taught at ECCC. The maximum number of CLEP credits that may be earned is 6 semester hours per student.

Students who transfer to ECCC after earning CLEP credit through another institution must submit official copies of their scores to the Director of Admissions, Records, and Research. The scores will be evaluated and credit granted following the same scale as for other ECCC students.

Graduation Fee

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A \$40.00 graduation fee is charged all students who are tentatively accepted for graduation. A fee of \$30.00 is charged for a diploma replacement.

FINANCIAL INFORMATION

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EXPENSES FOR THE 2010-2011 REGULAR SESSION

(ALL FEES ARE SUBJECT TO CHANGE WHEN DEEMED NECESSARY)

	Dormitory Student	Day Student
FIRST SEMESTER		
Matriculation Fee	\$ 800.00	\$ 800.00
Technology Fee (Non-Refundable)	\$ 30.00	\$ 30.00
Registration Fee (Non-Refundable)	\$ 40.00	\$ 40.00
Room Fee	\$ 575.00	
Board (5 day meal plan)	\$ 765.00	
Board (7 day meal plan)	\$ 920.00	
Total First Semester (5 day plan)	\$2210.00	\$ 870.00
Total First Semester (7 day plan)	\$2365.00	\$ 870.00
SECOND SEMESTER		
Matriculation Fee	\$ 800.00	\$ 800.00
Technology Fee (Non-Refundable)	\$ 30.00	\$ 30.00
Registration Fee (Non-Refundable)	\$ 40.00	\$ 40.00
Room Fee	\$ 575.00	
Board (5 day meal plan)	\$ 765.00	
Board (7 day meal plan)	\$ 920.00	
Total Second Semester (5 day)	\$2210.00	\$ 870.00
Total Second Semester (7 day)	\$2365.00	\$ 870.00
Total for Year (5 day meal plan)	\$4420.00	\$ 1740.00
Total for Year (7 day meal plan)	\$4730.00	\$ 1740.00

1. There is no special charge for music or business courses for full-time students. There is a \$20.00 fee for laboratory science courses and a \$20.00 fee for ceramic courses. There are also various fees for A.D.N., LPN, Surgical Technology, EMT, Healthcare Assistant, and Early Childhood Education Technology. There is also a \$40.00 fee for each online course in which a student is enrolled.
2. If the deferred payment plan is used and these payments are not met, there will be an additional charge of \$5.00 added to the account.
3. There is a \$10.00 ID Fee per school year.
4. There is a \$10.00 Parking Fee per school year.
5. There is a \$30.00 Technology Fee and a \$40.00 Registration Fee per semester. Both the Technology and Registration Fees are Non-Refundable.
6. All fees are payable in advance on the date due as indicated in the "Board Calendar."
7. All students who fail to clear their accounts with the college seven (7) school days prior to the starting date for examinations each semester will be dropped from school. A written notice will be mailed to the student when this action is taken.
8. For registration on dates other than those listed on the college calendar, there will be an additional charge of \$15.00 added to the account.
9. All students who expect to register for the fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.
10. Part-time students are students taking less than 12 semester hours on the main campus. All part-time students will pay fees at the rate of \$85.00 per hour, a non-refundable \$3.00 per hour Technology Fee, and a non-refundable \$4.00 per hour Registration Fee at the time they register. Students taking classes via the Mississippi State Virtual Community College (MSVCC) will pay an additional \$40.00 per MSVCC class at the time they register.
11. East Central Community College reserves the right to change any charges published if it should become necessary.
12. Holds will be placed on transcripts and records for non-payment of fees, board, fines, etc.

ALL FEES ARE SUBJECT TO CHANGE WHEN DEEMED NECESSARY.

Scholarship**Page 100****Delete the following scholarships:**

Delane Hudson/Voices of Congress

La-Z-Boy

Newton Community Healthcare

Philadelphia Neshoba County Arts Council

Charles W. Sanders Memorial Scholarship

Joanne Stevens Scholarship

New or Revised:

Iris Pellegrene Boggan Scholarship – This scholarship was endowed in 2008 in honor of Iris Pellegrene Boggan, RN. Mrs. Boggan is a 1952 graduate of Mississippi Baptist Hospital School of Nursing and has been involved with health care all of her life. She and her husband, Dr. A. P. Boggan, MD arrived in Decatur in 1954 where they opened a general practice clinic and saw to the needs of their patients for the following fifty years. Mrs. Boggan has encouraged and mentored numerous people into the field of Nursing through her professionalism, compassion, and genuine interest in her fellow mankind. This scholarship will be awarded to ECCC students for their sophomore year.

Eligibility criteria:

- Be a Pre-Bachelor of Science in Nursing or Associate Degree Nursing major;
- Be a resident of 5-county area; and
- Have received a 3.0 grade point average during freshman year at ECCC.

The amount of the scholarship award will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Scholarship recipients will be selected by the ECCC Scholarship Committee. (Added 2/10/09)

Kenny Coleman General EMS Scholarship – This scholarship was established in 2009 by the Neshoba County General Hospital and Nursing Home located in Philadelphia, Mississippi. The annual scholarship of \$750 will be awarded for fall semester to a Career-Technical student enrolled at East Central Community College – dependent upon the availability of funding.

To be eligible, applicants must:

- Be a U.S. citizen and a resident of Neshoba County;
- Be a graduating high school senior;
- Have at minimum GPA of 3.0 on a 4.0 scale; and
- Be accepted into the EMS program at ECCC.

Applications for this scholarship are available at the Neshoba County General Hospital and Nursing Home by contacting Dale Joyner at 601-663-1260. Applications must be typed and submitted to the EMS Building or sent to the Neshoba County EMS Department, Attn: Dale Joyner, 1001 Holland Avenue, Philadelphia, MS 39350. Applications are due on June 30th in order to be awarded for the fall semester enrollment.

Landon Bryan Burt Memorial Scholarship – Established in March of 2009 by family and friends, this endowed scholarship honors the life of Landon Bryan Burt.

Landon was a freshman at East Central Community College when he died on Friday, December 19, 2008, at the ECCC pond while filming an inspirational video for promotion of the Baptist Student Union. He was an active member of the BSU, earned a 4.0 GPA his first semester, and was serving as a Warrior Corps member.

Landon was a 2008 Salutatorian graduate of Newton County Academy. The 4.0 graduate was named Star Student and voted Mr. Newton County Academy. He received numerous other honors including Most Likely to Succeed and lettered in baseball, golf, and basketball. He was also selected as an MPSA All Star basketball player in 2008. Landon was a faithful member of Newton First Baptist Church.

Candidates for the Landon Bryan Burt Memorial Scholarship must meet the following criteria:

- 1) Be an upcoming full time sophomore with Christian moral standards;
- 2) Be active in the ECCC Baptist Student Union; and
- 3) Have a 3.0 GPA.

The scholarship will be awarded for two semesters during the recipient's sophomore year. In the event no one meets the stated criteria, no award will be made, and the endowment fund will accumulate. The amount of the scholarship award will be based upon the earnings from the endowment corpus. Of the earnings earned by the endowment, 80% will be used to fund the annual scholarship award, and 20% will be invested back into the endowment fund. No part of the corpus may be used for the scholarship award.

The recipient will be selected by the ECCC Scholarship Committee based on recommendations by the Director of the Baptist Student Union.

Two-for-One Scholarship – In an effort to assist dislocated workers, East Central Community College offers a special Two-for-One Scholarship for part-time students. Dislocated workers who enroll as part-time students in any academic or technical class may receive a scholarship to cover the costs of tuition and fees for a second three-hour course from a designated list. In general, a dislocated worker is a person who is receiving unemployment benefits due to being laid off or losing a job and is unlikely to return to a previous occupation or who has been laid off or received a lay-off notice from a job.

To be eligible, the student must meet all regular admission requirements and may not exceed 11 credit hours including the designated course.

In order to receive the scholarship, the student must complete a scholarship application and provide documentation to prove the dislocated worker status each semester that the scholarship is requested.

The scholarship application and documentation must be submitted to the ECCC WIA Dislocated Worker Office for the student's eligibility to be verified. (Added 2/10/09)

The Myrtle R. Hutchison Scholarship — The purpose of this scholarship is to annually provide encouragement and recognition to a member of the Student Education Association (SEA) who has the potential and genuine interest in

pursuing a career in the field of elementary education at a senior college or university after graduation from East Central Community College. Recipients may receive \$500.00 per semester for the two sophomore semesters at East Central—dependent upon availability of funding. This scholarship is provided by Myrtle R. Fikes Hutchison, originally from Lake, Mississippi. She attended East Central in 1948-49 and graduated at Mississippi Southern College in 1951. Mrs. Hutchison retired from the education field in 1986, after having taught at Pearl River Indian School and schools in Alabama, Neshoba County, Albuquerque, New Mexico, and Littleton, Colorado, for over 30 years.

To be eligible, each scholarship contestant must:

- Be an active member of the SEA at East Central;
- Demonstrate a genuine potential for and interest in pursuing a career in the field of elementary education at a senior college or university after graduating from East Central Community College;
- Complete at least two full academic semesters at East Central Community College with a minimum of a “C+” average (minimum 2.75 GPA on a 4.0 scale) and intend to complete the appropriate sophomore program at East Central;
- Improve grades during the third semester over the first two semesters to qualify for the fourth academic semester scholarship; and
- Have a demonstrated need for financial assistance.

First consideration will be given to those who reside in the East Central Community College District. Involvement in religious, charitable and/or community activities will be given additional merit. Selection of recipients will be made by the SEA advisor in cooperation with the College Scholarship Committee. For more information, contact the Vice President for Student Services’ Office, East Central Community College, P.O. Box 129, Decatur, MS 39327.

The S. Lebrun Hutchison Scholarship — The purpose of this scholarship is to provide recognition and encouragement to an Alpha Alpha Epsilon (AAE) engineering club member at East Central Community College who has the potential to succeed in the field of engineering or science. Since 1985 the engineering award has been given to an AAE member who demonstrated a genuine interest in pursuing an engineering or science major at a senior college or university. Recipients of the award, now a scholarship, may receive \$500.00 a semester for the two sophomore semesters at East Central.—dependent upon availability of funding. The scholarship is provided by S. Lebrun Hutchison, Class of 1949 and founding vice-president of the AAE at East Central in 1947.

To be eligible, each scholarship contestant must:

- Be an active member of AAE at East Central;
- Demonstrate a genuine potential for and interest in pursuing a career in either the fields of engineering or science at a senior college or university;

- Complete at least two full academic semesters in a pre-engineering or a science curriculum with a minimum of a “C” (2.0 GPA on a 4.0 scale) average and intend to complete the appropriate sophomore program at East Central;
- Improve grades during the third semester over the first two semesters to qualify for the fourth academic semester scholarship;
- Have a demonstrated need for financial assistance.

First consideration will be given to those who reside in the East Central Community College District. Involvement in religious, charitable and/or community activities will be given additional merit. The AAE advisor will select recipients in cooperation with the College Scholarship Committee. For more information, contact the Vice President for Student Services’ Office, East Central Community College, P. O. Box 129, Decatur, MS 39327.

The Ronnie and Michele Jones Scholarship – Ronnie and Michele Jones are residents of Philadelphia, Mississippi. They are the franchisees and owners of Sonic Drive-In. They have been franchisees of Sonic Drive-In since 1977.

This scholarship was established in 2006 by Ronnie and Michele Jones. The recipient of this scholarship must be a graduate of Neshoba Central High School and enrolled as a full-time freshman at East Central Community College. The scholarship will pay for two semesters at \$700 per semester – dependent upon availability of funding.

***Recipients will be selected by the College Scholarship Committee from students who apply and meet the scholarship criteria.**

The specific requirements for this scholarship are set forth as follows:

1. Must have demonstrated leadership abilities while attending Neshoba Central High School;
2. Must have demonstrated high moral standards with good character;
3. Must be active in a Christian church;
4. Must be enrolled as a full-time student at East Central Community College;
5. Must have a 3.0 or higher GPA; and
6. Must not have been involved in any activity that would bring discredit to East Central Community College.

The John Lambert Neill Memorial Scholarship – Established in December of 2008 by Dr. Harold S. Aycock, Class of 1964, in memory of Reverend J. L. Neill (1882 – 1972) who was the Wesley Foundation Director when Dr. Aycock attended ECCC. Brother Neill was a native of Montrose in Jasper County, MS and a 1906 graduate of Millsaps College. In 1907 he began a lifetime of service as a licensed Methodist minister. His 64 years of tireless and distinguished service was frequently recognized at the state, national and international levels within the Methodist Church. From

1921-1925 as head of the Methodist Mission work in Czechoslovakia, he organized a full-fledged Annual Conference and helped establish a seminary in Prague. As Wesley Foundation Director at ECCC from 1954 to 1969, he was tireless in his ministry to the spiritual and personal needs of current and former students. He was always available to assist students with personal issues as well as help open doors of opportunity for personal, educational and career development.

Recipients are to be selected annually by the College Scholarship Committee from students who have attained sophomore standing, a 3.0 grade point average, and who have a demonstrated need for financial assistance. The scholarship will be awarded for two semesters. The amount of the scholarship award will be based upon earnings from the endowment corpus. No part of the corpus may be used for the scholarship award.

Cox & Powers Insurance Scholarship – This scholarship was established in 2009 by Aubry Cox and Jeff Powers of the Cox & Powers Insurance Agency (both are graduates of East Central Community College).

This scholarship will be awarded annually – dependent on the availability of funding – to a freshman student for the fall semester. One recipient will be selected from Carthage High School, and one recipient will be selected from Leake Academy. Each recipient will receive \$250 for the fall semester.

To be eligible for the scholarship the student must:

- Be a graduate of Carthage High School or Leake Academy;
- Have participated in a varsity sport; and
- Enroll at East Central Community College full time in the fall following high school graduation.

The recipients will be selected annually by the guidance counselors at Carthage High School and Leake Academy.

Larry B. Therrell Memorial Scholarship – This scholarship was established in May of 2009 by former students and athletes who wish to memorialize Coach Larry B. Therrell in this important manner.

After being hired in 1970 to teach social studies and serve as high school principal, Larry Therrell coached at Leake Academy for twelve years. At the schools' inception, there were no plans for athletics. Coach Therrell, with a strong multiple sport high school and college background, soon found a way to begin the now accomplished Leake Academy athletic program. In the first year, Therrell was the only coach on staff.

The scholarship award will give preference to a graduating Leake Academy student athlete who will be an incoming freshman at East Central Community College. Participation in athletics at East Central will not be required of the recipient.

The award or awards are to be made as funds are available to students who exhibit the characteristics Coach Therrell held dear. To provide guidance in the selection of recipients, citizenship, work ethic exhibited on the athletic field and in the classroom, and a strong will to continue when the “going gets tough” should be significant factors for consideration. The recipient selections should meet the high school’s requirements for graduation; however, Coach Therrell would not want it restricted to any student solely on academic achievement. The high school selection committee should be creative in its selection and remember that the “not quitting” factor is the most important element in its selections since Coach Therrell lived his life both as an individual and as a coach with a “quitting is not an option” attitude.

Trustees of this scholarship will be Paula T. Therrell and Steve D. Therrell. The Trustees will retain the right to modify the criteria of this scholarship as may be needed and in compliance with the administrative regulations of East Central Community College.

Conditions for Receiving Financial Aid

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1. The Financial Aid Office reserves the right on behalf of ECCC to review and revise or cancel an award at any time because of changes in the student’s financial or academic status. Students are required to notify the Financial Aid Office regarding any changes in their financial or academic status while attending ECCC.
2. Any commitment of Federal, State, or local funds is contingent upon subsequent Congressional or Legislative appropriation and actual receipt of the funds by ECCC.
3. Recipients of financial assistance from ECCC must notify the Financial Aid Office concerning any scholarships or other funds from any outside source.
4. Student eligibility criteria for Federal Aid require that in order to receive financial aid, a student must be making satisfactory academic progress in their course of study. See the Satisfactory Progress section in this publication for further details on the ECCC Financial Aid Satisfactory Progress Policy.
5. Generally, a student must be enrolled in a minimum of six hours each semester and must be enrolled in a program leading to a degree or certificate to receive financial aid. Students receiving loans must maintain at least half-time attendance (6 hours) each semester. MTAG, MESG, and LEAP require full-time enrollment each semester. Additionally, students may not receive aid from more than one college at the same time.
6. To be eligible for financial aid a student must be a high school graduate or have a GED. Students who receive a high school certificate do not

meet the high school graduation requirement. Students who do not meet this requirement must meet the minimum requirements on an ability-to-benefit test as set forth by the Department of Education.

7. Financial aid funds may be used toward educational expenses which include matriculation, fees, books, supplies, transportation, room, board and miscellaneous expenses.
8. Financial aid funds are disbursed on a semester-by-semester basis. Aid is credited to a student's account at the College and the balance of the award, after the account is cleared, will be disbursed to eligible students at the 55% point of the semester. Adjustments to a student's financial aid may be required for a student who withdraws from school or drops out (cuts out) of school within a semester prior to the 60% point because of refund calculations required by federal regulations. Students who do not complete 60% of the semester will be required to return funds for which the calculation shows they are not eligible to receive.
9. MTAG, MESG, HELP, and LEAP funds will be disbursed when funds are received from the State of Mississippi. MTAG, MESG, HELP, and LEAP recipients must be enrolled full time to be eligible to receive the funds.
10. Students withdrawing during the semester who have received financial assistance will be required to abide by the refund policy governing the programs. It is advised that the student contact the Financial Aid Office before withdrawing (especially loan recipients who must attend an exit interview prior to leaving school).
11. Work-Study students:
 - a. must meet with their supervisor to establish a work schedule. (Students awarded prior to the beginning of the semester must do this the first week of school; all others immediately after receiving the award.)
 - b. must complete an I-9 form and other required forms in the Business Office before beginning work. Payroll checks will not be issued until the student completes all forms required by the Business Office.
 - c. Will be paid monthly at the current minimum wage.
 - d. Will be required at the end of each month to sign a time card which shows the number of hours worked that month.
 - e. Must understand that the amount of the work-study award is based upon the maximum amount the student may earn during the school year.
 - f. Will be issued work-study checks by the Business Office five (5) working days following the end of the each month (provided all required payroll forms have been completed and time cards are submitted in a timely manner).

- g. Must read, understand, and agree to the information provided on the job assignment form.
- 12. The Award Letter lists aid from outside sources that is taken into consideration in evaluating the student’s financial need. Outside resources are included for the student to verify the accuracy of the amount(s). Report any discrepancies regarding these resources to the Financial Aid Office.
- 13. Students must reapply for aid each academic year.

Course Changes

**COLLISION REPAIR TECHNOLOGY
(CRT)**

Advisor: Conrad Germany

Collision Repair Technology is an instructional program designed to prepare students for entry level into the Collision Repair and Refinishing trade. Upon completion of this program, the students will be prepared for beginning positions as body, frame, and refinish technicians. Students will be provided theory and practical repair and refinish work beginning with basic applications and progressing on to heavy collision repairs requiring major body and frame alignment and panel replacement. The instruction includes all phases necessary to teach collision repair including glass replacement, welding, replacement of hardware and trim items, cosmetic and structural repairs.

Students enrolling in Collision Repair Technology will need to select one of the following options upon entering the program. The options are the two year Associate of Applied Science Degree in Collision Repair Technology, or the one or two year Collision Repair Technology Certificates.

**AAS DEGREE
(CRT)**

FRESHMAN YEAR

FIRST SEMESTER	SECOND SEMESTER
ABT 1143 Structural Analysis & Damage Repair I3	ABT 1153 Structural Analysis & Damage Repair II3
ABT 1223 Non-Structural Analysis & Damage Repair I.....3	ABT 1233 Non-Structural Analysis & Damage Repair II.....3
ABT 1443 Mechanical & Electrical Comp I.....3	ABT 1453 Mechanical & Electrical Comp II.....3
ABT 1314 Refinishing I.....4	ABT 1324 Refinishing II.....4
ENG 1113 English Comp. I.....3	College Algebra or Lab Science.....3/4
<hr style="width: 100px; margin-left: auto; margin-right: 0;"/> 16	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/> 16/17

SOPHOMORE YEAR

FIRST SEMESTER	SECOND SEMESTER
ABT 2163 Structural Analysis & Damage Repair III3	ABT 2173 Structural Analysis & Damage Repair IV3

ABT 2243 Non-Structural Analysis & Damage Repair III.....	3
ABT 2333 Refinishing III.....	3
ABT 2713 Collision Analysis and Est.	3
Social/Behavioral Sciences Elective.....	3

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ABT 2253 Non-Structural Analysis & Damage Repair IV.....	3
ABT 2343 Refinishing IV.....	3
ABT 2813 Shop Operations & Proced.....	3
CTE 2001 CPAS Preparation.....	1
SPT 1113 Public Speaking I.....	3
Fine Arts/Humanities Elective.....	3

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Approved Elective/Career-Technical
 Student may take Work-Based Learning semesters 3 and 4.

WBL 1913, WBL1923, WBL2913, WBL2923

CERTIFICATE OPTIONS
FIRST YEAR-ONE OR TWO YEAR CERTIFICATES
CE1

FIRST SEMESTER

SECOND SEMESTER

ABT 1143 Structural Analysis & Damage Repair I	3
ABT 1223 Non-Structural Analysis & Damage Repair I.....	3
ABT 1443 Mechanical & Electrical Comp I.....	3
ABT 1314 Refinishing I.....	4

13

ABT 1153 Structural Analysis & Damage Repair II	3
ABT 1233 Non-Structural Analysis & Damage Repair II.....	3
ABT 1453 Mechanical & Electrical Comp II.....	3
ABT 1324 Refinishing II.....	4
CTE 2001 CPAS Preparation.....	1

14

SECOND YEAR- TWO YEAR CERTIFICATE
CE2

FIRST SEMESTER

SECOND SEMESTER

ABT 2163 Structural Analysis & Damage Repair III	3
ABT 2243 Non-Structural Analysis & Damage Repair III.....	3
ABT 2333 Refinishing III.....	3
ABT 2713 Collision Analysis and Est.	3

12

ABT 2173 Structural Analysis & Damage Repair IV	3
ABT 2253 Non-Structural Analysis & Damage Repair IV.....	3
ABT 2343 Refinishing IV.....	3
ABT 2813 Shop Operations & Proced.....	3
CTE 2001 CPAS Preparation.....	1

13

Approved Elective/Career-Technical
 Student may take Work-Based Learning semesters 3 and 4.
 WBL 1913, WBL1923, WBL2913, WBL2923

**ELECTRICAL TECHNOLOGY
(ELT)
AAS**

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Freshman Year

First Semester	Second Semester
ELT 1193 Fundamentals of Elect.....3	ELT 1123 Commercial & Ind. Wiring.....3
ELT1144 AC & DC Circuits for.....4	ELT 1223 Motor Main. & Troubleshooting.....3
Electrical Technology	
ELT 1263 Blueprint reading/Planning.....3	ELT 1413 Motor Control Systems.....3
In Residential Installation	
ELT 1113 Residential/Light Commer.....3	ELT 1273 Switching Circuits for Residential.....3
Wiring	Comm. & Indust. Application
ELT 1213 Electrical Power.....3	ELT 2913 Special Projects I.....3
CSC Computer Related Elective.....3	ELT 1253 Branch Circuit & Service Ent.....3
	Calculations
19	18

Sophomore Year

First Semester	Second Semester
ELT 2613 Programmable Logic.....3	Technical Electives.....3
Controllers	
ELT 2424 Solid State Motor Control.....4	SPT 1113 Public Speaking I.....3
ELT 2933 Special Projects II.....3	Social/Behavioral Science.....3
Humanities/Fine Arts Elective.....3	ENG 1113 English Composition I.....3
College Algebra/Lab Science.....3/4	
CTE 2001 CPAS Prep.....1	
17/18	12

Delete Electrical One Year Option

**ELECTRONICS TECHNOLOGY
(ELE)**

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Advisor: Mr. Jim L. Blackburn

Electronics Technology is an instructional program that prepares individuals to support electrical engineers and other professionals in the design, development, and testing of electrical circuits, devices, and systems for generating electricity and distributing electrical power. Included are instruction in model and prototype development and testing; systems analysis and integration, including design, development of corrective and preventive maintenance techniques; application of engineering data; and the preparation of reports and test results.

Technical programs in Electronics Technology require a minimum of 64 semester credit hours (SCH) beyond the essential skills level. Fifteen semester credit hours of

academic courses are included in this minimum. Successful completion of the two-year program leads to an Associate in Applied Science degree.

FRESHMAN YEAR

First Semester	Second Semester
EET 1114 DC Circuits.....4	EET 1123 AC Circuits.....3
PHY 2243 Physical Science Survey I.....3	EET 1214 Digital Electronics.....4
PHY 2241 Physical Science Survey I Lab....1	PHY 2253 Physical Science Survey II.....3
MAT 1313 College Algebra3	PHY 2251 Physical Science Survey II Lab.....1
PSY 1513 General Psychology.....3	ENG 1113 English Composition I.....3
Technical Elective.....3	Technical Elective.....3
17	17

SOPHOMORE YEAR

First Semester	Second Semester
EET 1334 Solid State Devices & Circuits..4	EET 2334 Linear Integrated Circuits.....4
EET 1324 Microprocessors.....4	EET 2414 Electronic Comm.....4
EET 2911 Special Projects.....1	CTE 2001 CPAS Prep.....1
Humanities/Fine Arts Elective.....3	SPT 1113 Public Speaking I.....3
Technical Elective.....3	Technical Elective.....3
15	15

* TECHNICAL ELECTIVES MAY BE CHOSEN FROM THE FOLLOWING LIST:

- CSC 1113 Computer Concepts
- CSC 1123 Computer Applications I
- CSC 1133 Computer Applications II
- CSC 1213 Visual Basic Programming I
- CSC 2134 Programming I with “C” ++
- CSC 2144 Programming II with “C” ++
- WBL 1913 Work Based Learning
- WBL 1923 Work Based Learning

Description of Courses

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Changes in bold

ACC 1213 PRINCIPLES OF ACCOUNTING I - A study of the financial accounting principles that relate to business. The topics to be covered include the accounting cycle, accounting systems and controls for service and merchandising businesses, assets, liabilities, and equity. Three semester hours credit.

ACC 1223 PRINCIPLES OF ACCOUNTING II - A continuation of ACC 1213. The topics to be covered include corporate accounting concepts, managerial

accounting concepts and internal business decision making. Prerequisite: Accounting 1213. Three semester hours credit.

BAD 1121 BUSINESS SEMINAR I - This course is designed to coordinate the various business-related student activities to the local level. It promotes leadership and professionalism in civic and social functions; and includes student participation, guest speakers, and community service activities. Three semester hours credit.

BAD 2413 LEGAL ENVIRONMENT OF BUSINESS I – An introduction to interrelationships of law and society, jurisprudence and business. Topics include an introduction to law, law of contracts, agency, and employment. Three semester hours credit.

BOA 1411 KEYBOARDING - This course will develop your basic keyboarding skills which will enable you to operate a microcomputer to input and retrieve information.

ECO 2113 PRINCIPLES OF MACROECONOMICS - The study of a nation's economy to include the following topics: supply and demand, production possibilities, monetary and fiscal policies, factors of production, GDP/business cycles and economic growth, circular flow of market economies and international trade. Three semester hours credit.

ECO 2123 PRINCIPLES OF MICROECONOMICS - The study of firms, industries and consumers to include the following topics: supply and demand, elasticity of demand and supply, consumer choice theory, production and cost theory and market structures. Three semester hours credit.

ABT-1143 – Structural Analysis and Damage Repair I -- A course to provide specialized skills and practices in welding and cutting procedures that are used in the collision repair industry. Includes: welding safety orientation, instruction in the use of gas metal arc welding (GMAW) equipment and plasma arc cutting (PAC) in repairing the high strength steels used in unibody construction. One hour lecture, four hours lab. Three semester hours credit.

ABT-1153 – Structural Analysis And Damage Repair II – This course is a continuation of Structural Analysis and Damage Repair I. This course provides for instruction and practice in the removal and re-installation of structural glass, major body panels and upper body structural components. Instruction will include the use of power equipment, basic anchoring and pulling, non-adjustable panel alignment and attachment (welded or bonded). One hour lecture, four hours lab. Three semester hours credit. Prerequisite: Structural Analysis and Damage Repair I (ABT-1143).

ABT-1223 – Non-structural analysis and Damage Repair I – A Course in the procedures and practices for metal finishing and body filling. Includes: the repair of the sheet metal components of the vehicle body, practice in selecting and applying various methods and tools of the trade used in removing dents and other damage conditions from sheet metal panels. Also included are constructing and installing simple metal patch panels, and making basic repairs. One hour lecture, four hours lab. Three semester hours credit.

ABT-1233 – Non-Structural Analysis And Damage Repair II -- This course is a continuation of Non-Structural Analysis and Damage Repair I. This course provides instruction for preparation principles and practices: in the removal and replacement of bolted parts, sub-units, and assemblies, methods of disassembly and reassembly, part adjustment, the removal and replacement of movable glass, the alignment of movable glass, and the repair and alignment of glass mounting hardware. Also included are the sealing and adjustments needed to eliminate water leaks and wind noise. One hour lecture, four hours lab. Three semester hours credit. Prerequisite: Non-Structural Analysis and Damage Repair I (ABT-1223).

ABT-1314 -- Refinishing I -- A course to provide skills and practices in vehicle preparation, cleaning, sanding, metal treatment, masking, priming and using basic spray applications. Instruction includes determining imperfections in paint films. Emphasis is placed on personal safety and environmental concerns. One hour lecture, six hours lab. Four semester hours credit.

ABT-1324 -- Refinishing II -- A continuation of Refinishing I. Included are types of paint defects, paint gun applications, and maintenance procedures. Instruction includes refinish materials and their specific application procedures, preventing painting problems, and solving problems that do occur. One hour lecture, six hours lab. Four semester hours credit. Prerequisite: Refinishing I (ABT-1314)

ABT-1443 – Mechanical and Electrical Components I -- A course designed to provide theory and practice in the areas of vehicle restraint systems, the fundamentals of electricity, cooling systems, and air conditioning/heating systems. Included are procedures for general shop safety, servicing active or passive restraint systems, air bags, and interior components, headliners, seats, and carpets. One hour lecture, four hours lab. Three semester hours credit

ABT-1453 -- Mechanical and Electrical Components II – A course designed to provide theory and practice in the areas of brakes and electrical systems. Instruction includes basic brake and electrical system service and repair. One hour lecture, four hours lab. Three semester hours credit. Prerequisite: Mechanical and Electrical Components I (ABT-1443).

ABT-2163 – Structural Analysis and Damage Repair III – This course is a continuation of Structural Analysis and Damage Repair II. This course provides instruction and practice in frame and unibody structural inspection, measurement, and repair. Instruction includes analysis of damaged: frames, structural members, suspension, and steering, and the set-up of alignment equipment. One hour lecture, four hours lab. Three semester hours credit. Prerequisite: Structural Analysis and Damage Repair II (ABT-1153).

ABT- 2173 -- Structural Analysis and Damage Repair IV -- This course is a continuation of Structural Analysis and Damage Repair III. This course continues the procedures and practices for frame and unibody inspection and repair. Emphasis is placed on the structural alignment of the rolled over vehicle, welding in unibody repair and the repairing, replacing, and sectioning of upper or lower vehicle structural members. One hour lecture, four hours lab. Three semester hours credit. Prerequisite: Structural Analysis and Damage Repair III (ABT-2163).

ABT-2243 – Non-Structural Analysis and Damage Repair III – This course is a continuation of Non-Structural Analysis and Damage Repair II. This course provides instruction for outer body panel repair replacement, and continues adjustment principles and practices. Provided also is the theory and practice in the repair of fiberglass, plastic, and sheet molded compounds. One hour lecture, four hours lab. Three semester hours credit. Prerequisite: Non-Structural Analysis and Damage Repair II (ABT-1233.)

ABT-2253 – Non-Structural Analysis and Damage Repair IV This course is a continuation of Non-Structural Analysis and Damage Repair III. Emphasis will continue to be placed on major panel replacement. Instruction will include an over view of working with aluminum and it's repair. One hour lecture four hours lab. Three semester hours credit. Prerequisite: Non-Structural Analysis and Damage Repair III (ABT-2243).

ABT-2333 -- Refinishing III -- A continuation of Refinishing II with emphasis on advanced painting techniques including HVLP spray systems, plastic parts refinishing, color analysis, tinting and matching difficult colors, pinstriping, decals, lettering, color sanding, buffing, polishing and detailing. One hour lecture four hours lab. Three semester hours credit. Prerequisite: **Refinishing II (ABT-1324).**

ABT-2343 – Refinishing IV A continuation of Refinishing III, with emphasis on advanced techniques of painting; including, detailing. One hour lecture, four hours lab. Three semester hours credit. **Prerequisite:** Refinishing III (ABT-2333).

ABT-2713 -- Collision Analysis and Estimation -- This course covers the complete inspection and analysis of damaged vehicles. It is designed to enable the student to

determine the conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference manuals. One hour lecture, four hours lab. Three semester hours credit. **Prerequisite:** Structural Analysis and Damage Repair II (ABT-2163). Non-Structural Analysis and Damage Repair II (ABT-1233). Mechanical and Electrical Components II (ABT-1453).

ABT-2813 -- SHOP OPERATIONS AND PROCEDURES -- An introduction to small business management techniques as applied to the collision repair shop. Includes computerized information and record systems. Also included are financial responsibilities, shop layout, inventory, and employee - employer relations. Two hours lecture two hours lab. Three semester hours credit. **Prerequisite:** Structural Analysis and Damage Repair III (ABT-2163). Non-Structural Analysis and Damage Repair III (ABT-2253). Mechanical and Electrical Components II (ABT-1453).

EET 1214—DIGITAL ELECTRONICS- A course designed to introduce the student to number systems, basic gates and truth tables, logic circuits, latches and flip-fl ops, counters, registers, memory devices, combination logic circuits, Boolean algebra, and a basic computer system. Three hours lecture. Two hours lab. Four semester hours credit.

EET 2334 – LINEAR INTEGRATED CIRCUITS – (Prerequisite: Solid State Devices and Circuits EET 1334). A course designed to provide the student with knowledge and application skills of linear integrated devices. Includes general purpose and dedicated devices. Operational amplifiers, active filters, voltage regulators, timers, VCO's, phase lock loops and other devices will be covered along with their applications. Advanced soldering techniques shall be taught in accordance with industry standards. Two hours lecture. Four hours lab. Four semester hours credit.

ELT 1144 - AC and DC Circuits for Electrical Technology-Principles and theories associated with AC and DC circuits used in the electrical trades. Includes the study of electrical circuits, laws and formulas, and the use of test equipment to analyze AC and DC circuits Four semester hours. Two hours lecture, four hours lab. **Corequisites:** Fundamentals of Electricity (ELT 1193)

New Courses

CNT 1634- WINDOWS XP INSTALLATION & CONFIGURATION

This course is designed to help the student install, support, and troubleshoot the current operating system. Emphasis will be placed on common user's operations as well as the network administrator's support of the operating system. Four semester hours. Two hours lecture. Four hours lab.