EAST CENTRAL
COMMUNITY COLLEGE

P. O. Box 129
Decatur, Mississippi 39327

Tel. No. 601-635-6293   **DIVISION OF HEALTHCARE EDUCATION**   **Fax No. 601-635-5472**

Email address: sallen@eccc.edu

To: Prospective Student

From: Sheryl Allen, PhD, MSN, RN
Dean of Healthcare Education

Thank you for your interest in the Associate Degree Nursing program at East Central Community College (ECCC). You have taken an important step toward a rewarding career opportunity in the healthcare field.

The information in this application packet allows the prospective student to apply to the Associate Degree Nursing Program.
The packet includes:

1.   Memo to prospective student.
2.   Admission requirements and steps.
3.   Criminal history background information.
4.   Program policies acknowledgement agreement.
5.   Applicant checklist.

If you have questions about any of the healthcare programs at ECCC, please call the Office of Healthcare Education at **601-635-6293**.

*Please contact the financial aid office to apply for financial aid during the application process. Delay in financial aid request can delay receipt of benefits.

** Please contact Student Services for scholarship application packets. The deadline for scholarship applications for the 2018-2019 school year is **March 30, 2018**.

EAST CENTRAL COMMUNITY COLLEGE
ADMISSION OF ASSOCIATE DEGREE NURSING STUDENTS

The Associate Degree Nursing (ADN) Program is designed to provide educational opportunities for qualified students entering a career as a registered nursing. The curriculum includes a balance of general education, nursing theory, laboratory, simulation, and clinical experiences. Graduates of the program receive an Associate of Applied Science (AAS) Degree. Graduates that meet requirements of the Mississippi State Board of Nursing are eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN®). The MS State Board of Nursing may deny any application for licensure due to, but not limited to, conviction of a felony, commission of fraud, or deceit in the application process, or addiction to alcohol or other drugs. The Associate Degree Nursing Program is accredited by the Mississippi Institutions of Higher Learning (IHL) and the Accreditation Commission for Education in Nursing (ACEN).

All applicants are responsible for assuring all documentation and requirements are complete and submitted by the deadline.

Admission Requirements and Steps

Deadline: March 30, 2018 for the following items:

1. Read and complete the *Program Policies Acknowledgement Form* for policies on:
   o Criminal History Background
   o Drug and Alcohol
   o Tattoos
   o Health Requirements
   o Essential Functions Related To ADA Core Standards

2. Complete the application for admission to East Central Community College at: https://my.eccc.edu/ICS/Future-Students/
   Students who have not been enrolled in a course at ECCC for the semester prior to applying, should apply for readmission on the same site. All students applying for admission or readmission **must** be accepted by the College. Copy of acceptance letter/email must be submitted with application to the nursing program:
   > ECCC
   > Healthcare Education
   > P. O. Box 129
   > Decatur, MS 39327
   Applicant must have a high school diploma, GED®, or ECCC approved high school equivalency exam.

3. Complete the ECCC Associate Degree Nursing program application at: https://www.eccc.edu/associate-degree-nursing-rn . The application should be printed and completed and delivered or mailed to the office address listed under item #2.

4. Submit: (Applicants are responsible for confirming receipt of transcripts.)
   o Official transcripts from **every** college attended to East Central Community College's **Office of Healthcare Education** to the address listed under item #2. Transcripts must be delivered by the college attended through a sealed envelope or through Escript electronically.
   o Official transcript/s from **every** college attended to East Central Community College's **Office of Admissions** to the address listed under item #2. Transcripts must be delivered by the college attended through a sealed envelope or through Escript electronically.
   o Current students enrolled in ECCC who have never attended another college may submit a copy of their unofficial transcript to the Office of Healthcare Education.
   Applicants must demonstrate a cumulative Grade Point Average of 2.0 or higher to be eligible for the program.

5. Submit validated documentation of ACT scores with the Associate Degree Nursing program application. The minimum ACT score **accepted** for the program is a composite score of 18.

6. Copy of Fee Payment Receipt from ECCC's Business Office for $55.00 for the pre-entrance examination submitted to the Office of Healthcare Education. Fees are non-refundable.

7. Completed HESI A2 with Critical Thinking® Examination (Dates listed on *Associate Degree Nursing Entrance Exam: HESI A2 with Critical Thinking® Examination* form). Applicants will register for an examination date when application to the program is submitted.

All candidates selected or not selected for admission into the traditional Associate Degree Nursing program will be notified via email by **May 4, 2018**. Please check your email address on the application for accuracy. Selection for admission into the program is not a guarantee of admission. Applicants must refer to the ECCC College Catalog for post-acceptance requirements.

Deadline: May 30, 2018 for candidates selected for admission into the traditional Associate Degree Nursing program must submit:

8. Pay $70.00 fee to ECCC's Business Office for fingerprinting and criminal history background checks and obtain a receipt for payment. Fees are non-refundable.

9. Contact Mrs. Monica Rigdon at mrigdon@eccc.edu or 601-635-6293 to schedule your fingerprinting and background check appointment for one of the following dates:
   o June 4, 2018-June 8, 2018
   o June 11, 2018-June 15, 2018
   Applicants must bring a current driver's license and social security card. Fee payment receipt must be submitted to the Office of Healthcare Education prior to the appointment. A candidate that does not submit required documents will forfeit the program admission slot.

All Healthcare Education Division students must submit fingerprints, which will be transmitted to the Mississippi Department of Public Safety and run through the Mississippi Criminal Information and Federal Bureau of Investigation databases**. Nursing student candidates must satisfactorily meet requirements for a criminal history background check.** Admission to the program/s may be rescinded and reversed based on review of the students' criminal history record check. The criminal background check will be conducted prior to admission into the nursing program.

All healthcare education students are required to submit to a criminal background check according to Mississippi law prior to any clinical experience. If the person has ever been convicted of a felony, or pleaded guilty to, or pleaded no contest to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offence listed in Section 45-33-23 (f), child abuse, grand larceny, burglary, gratification of lust or aggravated assault, felonious abuse and/or battery of a vulnerable adult they may not be eligible to attend clinical experience, thus forfeiting their slot in the program. The list is not all inclusive and is subject to criterion set forth by the Mississippi Attorney General's office, laws of the state of Mississippi, and misdemeanors by clinical agencies' judgment for participation in patient or resident care.

Students who refuse to submit to a criminal history background check or fail to pass the criminal background check review will be refused entry into the program. If a student has a disqualifying event that he/she believes to be in error, it is the responsibility of the student to clear the record prior to participation in a healthcare agency clinical assignment. Students who are dismissed from a Healthcare Education Division program may seek admission into another educational program.

If a student is enrolled in a healthcare education program and is charged with a misdemeanor or felony, the student is responsible for notifying the Dean of Healthcare immediately. Failure to notify the Dean will qualify as grounds for dismissal.

Deadline: July 31, 2018 for candidates selected for admission into the traditional Associate Degree Nursing program must submit:

10. Copy of Completed Immunization Records
    o Measles, Mumps, and Rubella (MMR) vaccinations. Must submit documentation of **two** separate measles, mumps, and rubella vaccinations. A Rubella Titer may be substituted for the second documentation.
    o Hepatitis B vaccination, or proof of titer, or signed declination on the Hepatitis B Vaccine Form included in the Healthcare Packet.
    Note: Students accepted into the traditional Associate Degree Nursing program will pay for annual flu vaccinations through course fees and scheduled for fall semester. Annual two step skin tests for tuberculosis will be included in course fees and scheduled for fall semester.

11. Copy of completed of American Heart Association® Healthcare Provider Basic Life Support course certification in **June** or **July 2018**. No other course is acceptable. Prospective students may register for a class at ECCC. Dates for the American Heart Association® Healthcare Provider Basic Life Support course will be included in your acceptance letter.

12. Satisfactory Healthcare Examination Report (The form will be emailed by Mrs. Rigdon)
    o The healthcare examination **must** be performed in **June** or **July 2018** by the healthcare provider, which may be performed by a physician or nurse practitioner.
    o Successfully meeting the *Essential Requirements* criteria are required as part of the healthcare examination.
    o The ECCC Healthcare Examination Report with the healthcare provider's is the only documentation that will be accepted by the program.

DEADLINE: August 3, 2018 of successful completion of pre-requisite college courses.
    o Microbiology with Lab with grade of "C" or higher or upper level equivalent
    o Anatomy and Physiology I with Lab with grade of "C" or higher or upper level equivalent
    o Anatomy and Physiology II with Lab with grade of "C" or higher or upper level equivalent

Any student accepted into the Associate Degree Nursing program must agree to be randomly tested for drugs and/or alcohol at any point and time while enrolled in the Associate Degree Nursing program. The student is responsible for all expenses associated with testing. (Initial drug testing fees are included in the student's lab fees assessed by the college).

Acceptance Criteria

To be considered for acceptance into the Associate Degree Nursing Program, the applicant's file in the Office of Admissions & Records and the Office of Healthcare Education must be complete. **The student is responsible for ensuring data in the file is correct and submitted to the Healthcare Division office by the application deadline.**

The number of students admitted into the traditional Associate Degree Nursing program will vary according to resources available. Qualified applicants are ranked using the *Points Category* ranking scale and academic records. Candidates who do not meet admission criteria or complete admission requirements are not considered for admission. Students admitted to any nursing courses must adhere to the policies in the current Catalog and the ADN Student Handbook.

The nursing admissions committee will review qualified applicants for the Associate Degree Nursing program on a priority basis using criteria outlined in *Points Category* rubric.

Points Categories

1. Lives within the college district or previously enrolled at ECCC.

Residence or Enrollment	Points
Lives within district or previously enrolled.	1
Lives outside district or never enrolled.	0

2. College GPA on ADN Curriculum Courses or High School GPA with no college courses taken:

GPA	Points
3.5 - 4.0	4
3.0 - 3.49	3
2.5 - 2.99	2
2.0 - 2.49	1

3. ACT composite score:

ACT Composite Score	Points
Above 27	6
24-26	5
21-23	4
18-20	3

*Students who have received a grade of "D" or "F" in more than 6 hours in the ADN curriculum will receive a 10-point deduction.

4. Each required science course (A&P I, A&P II, Microbiology) completed with an A=3 points, B=2 points, and C=1 point.

Sciences completed.	Quality Points: A=3 B=2 C=1		
A & P I with lab			
A & P II with lab			
Microbiology with lab			
Total			

5. Preadmission examination results:

Pre-entrance exam cumulative score	Points
85% or Above	5
80% - 84%	4
75% - 79%	3
70% - 74%	2
65% - 69%	1
Below 65%	0

*Admission criteria and ranking are used by the admissions committee to select qualified applicants.

EAST CENTRAL
COMMUNITY COLLEGE

HEALTHCARE PROGRAM
ADMISSION APPLICATION

Date received

_____
(Office Use Only)

Associate Degree Nursing (ADN)

APPLICANT INFORMATION

Name_____ _____ _____
        Last   First   Middle/Maiden   SS#   Student ID #

Addresss_____
        Street/Apartment Number/P.O. Box   City   State   Zip   County

Telephone (   ) _____ (   ) _____ _____
                Home   Cell or Work   Valid E-mail (required)

ACADEMIC INFORMATION

High School Attended _____Graduation Date _____

City _____ State_____

GED or official state and locally approved high school equivalency exam: ☐ Yes ☐ No

Graduation Date _____ State Where GED or Exam Was Taken_____

ACT: Date Taken_____
*Validated results of ACT must be submitted with application or on file in the Office of Admissions and Records.

Proof of current admission to East Central Community College must be submitted with application. Proof of current admission is a copy of the email or a copy of the official letter from the Office of Admissions and Records that states you have been accepted to the college. Current students taking classes at ECCC may submit a copy of their unofficial transcript located on MyEC.

List **all** colleges/universities currently or previously attended, including ECCC.

Name and Location of Institution	*Dates of Attendance*	*Degree Awarded (if applicable)*

*An official transcript from each institution attended (excluding ECCC), and/or GED or high school equivalency exam results must be submitted to ECCC Admissions, P.O. Box 129, Decatur, MS 39327 **and** to the Office of Healthcare Education, P.O. Box 129 Decatur, MS 39327 before action can be taken on your application.*

FELONY/MISDEMEANOR DECLARATION

Have you ever been convicted of or have charges pending against you for a felony or misdemeanor in any state/jurisdiction? ___Yes ___No   If yes, please attach explanation.

*If you have been convicted, pleaded guilty or pleaded no contest to certain felony crimes, you may be unable to obtain licensure/certification or attend clinical or obtain employment in a licensed health care facility in Mississippi. For more information, refer to the college website or contact the Dean of Healthcare at sallen@eccc.edu

PREVIOUS HEALTHCARE PROGRAM ENROLLMENT

Have you ever been enrolled in a school of nursing or other health related program? Yes ☐No   If yes, please answer the following for each program:

Type of Program	School	City	State	Dates Attended	Did you graduate? Yes or No

*If you did not complete a nursing program, you will need a letter from that program director stating your last semester completed and/or eligibility for readmission emailed to mrigdon@eccc.edu or mailed to the Office of Healthcare Education.

If you successfully completed the program, please provide the following information:

Date of Licensure/Certification/Registration _____

Licensure/Certification/Registry Number _____

Are charges pending against you concerning licensure or practice in any state jurisdiction?

___Yes ___ No   If yes, please attach explanation.

CERTIFICATION

I certify that the information I have provided on this application is accurate and that I have not intentionally withheld information requested. I understand that any falsification of information may subject me to dismissal from any program.

_____   _____
                    Applicant Signature   Date

ASSOCIATE DEGREE NURSING ENTRANCE EXAM: HESI A2 with Critical Thinking

As part of your admission process into the Associate Degree Nursing program, you will be required to take the HESI Admission Assessment Exam for Associate Degree Nursing. Please allow a maximum of 4 hours for this exam. Please select a test date on this form. Forward a copy of the form and payment in the amount of $55.00 to include the cost of the exam with checks payable to East Central Community College to:

> East Central Community College
> Attn: Business Office
> P. O. Box 129
> Decatur, MS 39327

If payment for testing is made in person to the business office you will be required to ensure the form and receipt is submitted to the healthcare education office at least one business day prior to the test date. If payment for testing is mailed in to the business office, proof of payment will be forwarded to the Healthcare Education office by the business office.

The exam will be given in the **Computer Lab in the Phil A. Sutphin ADN/CC Building** on the ECCC Campus on the following dates on a first-come basis.

PLACE A (√) BY THE DATE OF YOUR SELECTION	TEST DATE	Test Time	LAST DAY TO PAY THE BUSINESS OFFICE
	Wednesday, April 4, 2018	9:00am—1:00pm	**March 30, 2018**
	Thursday, April 5, 2018	9:00am—1:00pm	**March 30, 2018**
	Friday, April 6, 2018	8:00 am—12:00 pm	**March 30, 2018**
	Monday, April 9, 2018	10:00am—2:00pm	**March 30, 2018**
	Tuesday, April 10, 2018	9:00am—1:00pm	**March 30, 2018**

Free HESI A2 practice questions are available at http://www.hesia2test.com/
Chemistry and Biology sections are not tested.

Each testing date is limited to 30 participants. If your chosen testing date is closed, a new date will be assigned.

You will receive a **confirmation ticket** (**via email**) that you must present at the Computer Lab in the Phil A. Sutphin ADN/CC Building on your test date in order to take the test. You **must** also present a photo identification at this time.

PLEASE NOTE: TESTING FEES, ONCE PAID, ARE NON-REFUNDABLE.

PLEASE PRINT

Name_____   *Telephone_____*

Address_____   *Email_____*

City, State, Zip_____

Selected Date for HESI Testing: _____

EAST CENTRAL COMMUNITY COLLEGE
ASSOCICATE DEGREE NURSING PROGRAM
POLICIES

Criminal History Background

All Healthcare Education Division students must submit to and satisfactorily complete a criminal background check. Candidacy for admission may be rescinded and reversed based on review of the students' criminal background check. Students and applicants who refuse to submit to a criminal background check will be disqualified as an applicant if seeking admission or readmission to the program. Students and applicants who are disqualified from a Healthcare Education Division program may seek admission into another educational program.

Criminal history record checks will be performed through the legal process of collecting data and fingerprints on all healthcare applicants and students by designated ECCC personnel. Fingerprints and data will be transmitted to the Mississippi Department of Public Safety and run through the Mississippi Criminal Information and Federal Bureau of Investigation databases to complete state and national criminal history background checks.

ECCC performs criminal history record checks pursuant to, but not inclusive to, Section 37-29-232 of the Mississippi Code of 1972, Annotated, Section 43-11-13 of the Mississippi Code of 1972:
> If the fingerprinting or criminal history record checks disclose a felony conviction, guilty plea or plea of nolo contendere to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23(g), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult that has not been reversed on appeal or for which a pardon has not been granted, the student shall not be eligible to be admitted to the health care professional/vocational technical academic program of study.

A comprehensive criminal history search will be conducted through all state and federal databases. All convictions, deferred adjudications or judgments, expunged criminal records, and pending criminal charges will be noted. The student and/or applicant will be responsible for expenses to provide any necessary documentation showing disposition of charges.

Students and/or applicants have the right to review information reported by the Mississippi Department of Health for accuracy and completeness. *(See Noncriminal Justice Applicant's Privacy Rights.)* Prior to making a final determination that will adversely affect the student, the student will have the opportunity to provide any supporting documentation in disposition of the charge(s). The process to review, challenge, correct, or update erroneous information can be obtained at http://www.fbi.gov/about-us/cjis/background-checks.

Although it is the students and/or applicant's right to withhold the evidence of the criminal background check, the college has to adhere to standards set forth by its clinical laboratory affiliates. Therefore, results must be disclosed to the Dean of Healthcare Education to seek eligibility for any healthcare education program at ECCC. Failure to notify the Dean within seven (7) business days of receiving the report will result in an automatic ineligible status for admission or progression into the healthcare programs of ECCC. Employability is **not** guaranteed in the chosen health education program (Appendix B).

Drug And Alcohol Policy

East Central Community College's Healthcare Division is committed to zero tolerance of the use of illegal drugs and the abuse of legal drugs and alcohol. In addition, the Division strictly prohibits the illicit use, possession, sale, conveyance, distribution, and manufacture of illegal drugs, intoxicants, or controlled substances in any amount or manner; and the abuse of non-prescription and/or prescription drugs. All Healthcare programs prohibit any student under the influence of alcohol and illegal drugs or substances from participating in a clinical/practicum, educational setting, campus, or any other program affiliate activity.

All students are required to submit a random alcohol or substance screening to designated laboratory personnel following acceptance into a Healthcare Division. The student must provide written consent for the results to be released to the Healthcare Division Dean and/or designee. It is the intent of the Healthcare Division to maintain an environment that is free from substance or abuse. Students who take a prescribed, controlled medication must provide proof of a current prescription by a licensed physician, nurse practitioner, or psychiatrist.

If a student is suspected of being under the influence of alcohol or substances in the clinical/practicum setting, the assigned clinical faculty reserve the right to require a drug and alcohol test. A student's participation in the clinical/practicum program is conditioned upon the student willingness to waive any rights that the student may have, and to consent to, the initial drug testing, and subsequent random or reasonable-suspicion drug and alcohol screening.

Definition of Impairment: A Healthcare Division student who is suspected of any of following will be identified as impaired.
1. The student exhibits impaired professional (i.e. academic or clinical) performance in association with observed or alleged improper use of alcohol or drugs.
2. The student poses a danger to himself/herself, others, or demonstrates behavior considered disruptive to the goals of academic or clinical programs.

3. The student is, or appears to a reasonable observer to be, under the influence of alcohol and/or other drugs in the classroom, clinical, or other campus or professional setting.
4. The student is discovered using or found to have possession of any illicit substance on college property or at an event which utilizes the college's name.

For purposes of this policy, the following definitions shall apply:
1. Drug/alcohol screen is a forensic drug screen conducted by a licensed drug screening facility. The screen will detect the presence/non-presence of specified drugs or their analogs at standard industry levels indicating a positive (present)/negative (not present) screen.
2. Illegal drugs are drugs identified by state and federal law as illegal and include but are not limited to: marijuana, hashish, cocaine (including crack), amphetamines, heroin, PCP, hallucinogens and legal drugs taken without a documented prescription for the student.
3. Legal drugs are prescription drugs and controlled substances that are required by law to be prescribed by a physician or licensed health care provider for a specific individual. The drug is considered legal if the person has a written prescription from their health care provider in their name and the dose taken is the dose prescribed.

Reasonable Suspicion Testing means drug and alcohol testing based on the belief that a student is using or has used drugs or alcohol in violation of the Healthcare Division's Drug and Alcohol Policy and will be based on a suspicion of impairment (see definition of impairment above). If the student is required to submit to a drug test under this assumption, the student must undergo the testing within two hours of notification by faculty and the test will be done at the student's expense.

Tattoo Policy

East Central College's nursing programs require practice in various healthcare agency settings, which mandates students to have **no visible tattoos**. Tattoos located on the hands **cannot** be covered with bandages, dressing, make-up or other artificial substances.

Americans With Disabilities Act Policy

The Nursing Programs of East Central Community College do not discriminate against students with disabilities in the admission process. Upon admission, students with disabilities must identify themselves. Determination will be made as to the individual's ability to meet the program objectives with or without reasonable accommodations as determined by the student, the nursing faculty, and the administration of the College. All students are expected to meet the same criteria for progression in the program. Upon completion of the program, all graduates should be able to meet requirements for employment in secondary health care settings.

Procedures
1. Students will be admitted based on the admission criteria in the admission packet and College Catalog.
2. Upon admission, students will be given a list of Essential Functions Related to Core Standards, Adapted from: Red Alert: the Americans with Disabilities Act Implications for Nursing Education (March, 1993). All students are required to perform according to these standards.

According to the ADA Core Standards, the faculty agrees with the following non-academic criteria, which all students are expected to meet in order to participate in healthcare education programs and professional practice. The student must be able to participate actively in all demonstrations, laboratory exercises, and clinical experiences in the clinical component and comprehend the condition of all patients assigned to them.

Health Requirements

ECCC healthcare programs promote health of students and the public for which care is provided and in compliance with affiliated clinical agencies. Applicants and students in healthcare programs are required to submit and maintain documented proof of health to the Office of Healthcare Education. Applicants must submit documentation of the following by **July 31st during the year of admission.**

- Negative tuberculosis (TB) skin test documentation from a TB certified healthcare provider to perform associated healthcare activities will be required. A copy of the provider TB certification is required. Mississippi offers two options for TB testing.
  1. The first tuberculin skin test requires a 2-Step, then a 1-Step each subsequent year.
  2. QuantiFeron®-TB Gold In-Tube blood test (within last 12 months).
  NOTE: If the TB skin test produces a positive result, documentation of clearance from a certified TB healthcare provider and proof of certification is required
- Measles, Mumps and Rubella (MMR) vaccination with 2 vaccinations or positive titer documentation.
- Hepatitis B vaccination, proof of titer, or statement of declination (Appendix C).

- A satisfactory physical examination including the essential functions related to American with Disabilities Act (ADA) core standards completed by a licensed Physician or Nurse Practitioner in June or July.
- An annual influenza vaccination, or declination statement, may be required two weeks before the initial attendance at any clinical affiliate or agency. If a student refuses or cannot take the vaccine for health reasons, he or she may be required by the clinical agency to wear a face mask at all times in the clinical setting.

Students enrolled in a healthcare program may be required to maintain documented proof of health.

Essential Functions Related To ADA Core Standards

STANDARD	ESSENTIAL ACTIVITIES/TASKS (not all inclusive)
Critical thinking ability sufficient for clinical judgment and decision-making	• Use relevant data to support the decision making process. • Identify priorities of care based on analysis of data. • Analyze and use assessment findings to plan care for patients and families. • Evaluate the plan of care and revise as appropriate. • Solve problems and make valid, rational decisions using logic, creativity, and reasoning. • Demonstrate ability to compute dosages and knowledge of pharmacology.
Interpersonal abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural, and intellectual backgrounds	• Establish rapport with patients and colleagues through speech, touch, and hearing. • Practice therapeutic (non-harmful) communication using speech, hearing, and judgment of appropriate responses. • Work effectively in small groups as team members and as a team leader.
Communication abilities sufficient for interaction with others in verbal, nonverbal, and written form	• Communicate therapeutically with patients, families, and groups in a variety of settings. • Communicate pertinent information in the English language both verbally and in writing to appropriate persons. • Document data and nursing care completely and accurately using appropriate terminology. • Provide health teaching for patients, families and groups.
Gross and fine motor abilities sufficient to provide safe and effective nursing care	• Calibrate and use equipment such as reading numbers on measuring cups, syringes and adjusting flow rates with stopcocks. • Maintain sterile technique when performing sterile procedures. • Hold skin taunt with one hand while inserting needle in skin or vein with the other hand and perform other procedures requiring the use of two hands. • Maintain immobilization devices such as traction equipment and casts, feel for heat or wetness. Be able to use a computer keyboard. • Have good eye-hand coordination and manual dexterity to manipulate equipment, instrumentation, and medication as

EAST CENTRAL COMMUNITY COLLEGE
ASSOCICATE DEGREE NURSING PROGRAM
PROGRAM POLICIES ACKNOWLEDGEMENT FORM

I have read and understand the policies outlined in the ECCC Associate Degree Nursing program required for admission. If I am approved for admission into the program, I concur that I meet the standards required within the policies.

_____   _____

    Signature   Date

☐ **Checklist for new Traditional Associate Degree Nursing student applicants. Failure to comply with all requirements by deadlines will result in forfeiture as an applicant for the nursing program.**

DEADLINE: MARCH 30, 2018 of the following to the ECCC Office of Healthcare Education:

☐ Program Policies Acknowledgement Form:
- o   Health Examinations
- o   Criminal History Background
- o   Tattoos
- o   Drug and Alcohol
- o   Essential Requirements for ALL Associate Degree Nursing Students

☐ Completed East Central Community College Application and Accepted

☐ Completed East Central Community College Associate Degree Nursing Application

☐ ALL Official College Transcripts

☐ Copy of Fee Payment Receipt from ECCC's Business Office for HESI A2 Critical Thinking Examination

Students selected for admission into the traditional Associate Degree Nursing program will be notified via email by **May 4, 2018.**

DEADLINE: May 31, 2018

☐ Copy of Fee Payment Receipt from ECCC's Business Office for Criminal History Background Check

DEADLINE: July 31, 2018 of the following to the ECCC Office of Healthcare Education:

☐ Completed Fingerprinting for Criminal History Background Check

☐ Copy of Completed Immunization Records
- o   Measles, Mumps, and Rubella (MMR) vaccinations. Must submit documentation of **two** separate measles, mumps, and rubella vaccinations. A Rubella Titer may be substituted for the second documentation.
- o   Hepatitis B vaccination, or proof of titer, or signed declination on the Hepatitis B Vaccine Form included in Healthcare Application Packet.

☐ Satisfactory Healthcare Examination Report
- o   The healthcare examination **must** be performed in **June** or **July 2018** by the healthcare provider, which may be performed by a physician or nurse practitioner.
- o   Successfully meeting the *Essential Requirements* criteria are required as part of the healthcare examination.
- o   The ECCC Healthcare Examination Report with the healthcare provider' is the only documentation that will be accepted by the program.

☐ Copy of successful completion of the American Heart Association Basic Life Support® Course certification. (Applicants may register for a free course offered by ECCC during the summer). No other course is acceptable.

☐ Completed HESI A2 with Critical Thinking® Examination

DEADLINE: August 3, 2018 of successful completion of pre-requisite college courses.

☐ Microbiology with Lab with grade of "C" or higher or upper level equivalency

☐ Anatomy and Physiology I with Lab with grade of "C" or higher or upper level equivalency

☐ Anatomy and Physiology II with Lab with grade of "C" or higher or upper level equivalency