



EAST CENTRAL

COMMUNITY COLLEGE

P. O. Box 129
Decatur, Mississippi 39327

Tel. No. 601-635-6293

DIVISION OF HEALTHCARE EDUCATION Fax No. 601-635-5472

E-mail address: mrigdon@eccc.edu

To: Prospective Student

From: Sheryl Allen, PhD, MSN, RN
Dean, Division of Healthcare Education

Thank you for your interest in a Healthcare Education program at ECCC. You have taken an important step toward a career opportunity in a healthcare field.

The information in this application packet allows the prospective student to apply to the Practical Nursing Program.

The following documents are included in this application packet:

1. Memo to prospective student
2. Admission requirements and steps
3. Acceptance Criteria
4. Application
5. Admission Exam form
6. Program policies acknowledgement agreement
7. Applicant checklist

If you have questions about any of the healthcare programs at ECCC, please call the Office of Healthcare Education at 601-635-6293.

*Please contact the financial aid office to apply for financial aid during the application process. Delay in financial aid request can delay receipt of benefits.

** 2019-2020 Scholarship application packets will be located at www.eccc.edu in spring 2019 under the "Scholarship" tab. If you have further questions about scholarships, please contact the ECCC Student Services office.

East Central Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, or age in admission or access to, or treatment, or employment in its programs and activities. Compliance with Title VI of the Civil Rights Act of 1964 and its amendments, Part H of the Higher Education Act of 1964 and its Amendments, Title IX of the Higher Education Act of 1965 and its Amendments, Section 504 of the Rehabilitation Act of 1973 and its Amendments, the Americans with Disabilities Act of 1990, Age Discrimination Act, and the Vocational Education Act is coordinated by the Vice President for Instruction, Walter Arno Vincent Administrative Building, Rm. 171, P.O. Box 129, Decatur, MS 39327. 1-601-635-6202; fax, 1-601-635-4011.

**EAST CENTRAL COMMUNITY COLLEGE
ADMISSION OF PRACTICAL NURSING STUDENTS**

The Practical Nursing (PN) Program prepares individuals to assist in providing general nursing care requiring basic knowledge of the biological, physical, behavioral, psychological, and sociological sciences and of nursing procedures that do not require the substantial skills, judgment, and knowledge required of a registered nurse. This care is performed under the direction of a registered nurse, advanced practice registered nurse (APRN), licensed physician, or licensed dentist. Students who complete the program requirements as identified by the Mississippi Community College Board, will be eligible to take the National Council Licensure Examination for Licensed Practical/Vocational Nurses (NCLEX-PN®). The graduate of the program functions as a provider of care and a member of a profession. The State Board of Nursing may refuse any individual the right to take the NCLEX-PN® based on previous criminal records. The Practical Nursing program is accredited by the Mississippi Community College Board.

All applicants are responsible for assuring all documentation and requirements are complete and submitted by the deadline.

Admission Requirements and Steps

Deadline: January 31, 2019 for the following items:

1. Read the following policies and complete the *Program Policies Acknowledgement Form* for:
 - Criminal History Background
 - Drug and Alcohol
 - Tattoos
 - Health Requirements
 - Essential Functions Related to ADA Core Standards
2. Complete the application for admission to East Central Community College at: <https://my.eccc.edu/ICS/Future-Students/>
Students who have not been enrolled in a course at ECCC for the semester prior to applying, should apply for readmission on the same site. All students applying for admission or readmission **must** be accepted by the College. A copy of acceptance letter/email must be submitted with application to the nursing program:

ECCC
Healthcare Education
P. O. Box 129
Decatur, MS 39327
3. Complete the ECCC Practical Nursing program application located on the website: <https://www.eccc.edu/practical-nursing-pn> . The application should be printed, completed, and delivered or mailed to the Office of Healthcare Education address listed under item #2.
4. Submit: (Applicants are responsible for confirming receipt of transcripts.)
 - Official transcripts from **every** college attended to East Central Community College's **Office of Healthcare Education** to the address listed under item #2. Transcripts must be delivered by the College attended in a sealed envelope or through *Escrip-Safe* electronically.
 - Official transcripts from **every** college attended to East Central Community College's **Office of Admissions** to the address listed under item #2. Transcripts must be delivered by the college attended through a sealed envelope or through *Escrip-Safe* electronically.
 - Current students enrolled in ECCC who have never attended another college may submit a copy of their unofficial transcript to the Office of Healthcare Education.

5. Validated results of ACT must be submitted with the application or on file in the ECCC Office of Admissions. The minimum ACT score **accepted** for the Practical Nursing Program is a **composite score of 16**.
6. All applicants will be required, at the student's expense, to take an admission examination as specified by the Office of Healthcare Education. Copy of Fee Payment Receipt from ECCC's Business Office for **\$60.00** for the admission examination submitted to the Office of Healthcare Education. Fees are non-refundable.
7. All applicants must select a date provided by the Office of Healthcare Education and complete HESI A2 with Critical Thinking® Examination (Dates listed on *Practical Nursing Entrance Exam: HESI A2 with Critical Thinking® Examination* form). Applicants will register for an examination date when the application to the program is submitted.
8. All applicants will be notified by email of acceptance or non-acceptance to the PN program for admission into the Practical Nursing program by **March 1, 2019**. Please verify your email address on the application is correct and active. Selection for admission into the program is not a guarantee of admission. Applicants must refer to the ECCC College Catalog for post-acceptance requirements.
9. All applicants are required to complete Anatomy & Physiology I with lab, or upper level equivalent; and Anatomy & Physiology II with lab, or upper level equivalent with a grade of "C" or better in each course prior to taking the first nursing course. An applicant may be selected for admission into the PN program prior to completing these courses, but all courses must be successfully completed during the summer prior to beginning the nursing classes in fall.

Post-Acceptance into the PN Program

10. Applicants selected for admission into the PN program will be required to pay for fingerprinting and criminal history background checks, which **will be scheduled during the first two weeks in June by the Office of Healthcare Education**.
11. Applicants selected for admission into the ADN program must submit proof of all items listed below before **July 31, 2019**.
 - a. Physical examination by a physician or nurse practitioner completed in June or July of the year of admission. The physical exam must include the student's ability to meet the *Essential Functions Related to ADA Core Standards* included in the application packet.
 - b. Proof of immunizations against measles, mumps, rubella (MMR), or rubella titer.
 - c. Hepatitis B vaccine or titer, or submit signed declination statement.
 - d. Proof of American Heart Association® Healthcare Provider Basic Life Support course certification completed in June or July of the year of admission.

*All submissions are due in the Office of Healthcare Education on or before **July 31** of the year of admission.

Any student accepted into the PN program must agree to be randomly screened for drugs and/or alcohol at any point and time while enrolled in the PN program. The student is responsible for all expenses associated with testing. (Initial screening fees are included in the student's lab fees assessed by the college).

The number of students admitted into the PN program will vary according to resources available such as room, faculty, clinical space, which is not all inclusive. Qualified applicants will be given priority based on academic records and Points Categories ranking. Candidates who do not meet admission criteria or complete admission requirements are not considered for admission. Students admitted to any nursing program must adhere to the policies in the current ECCC College Catalog, ECCC Student Handbook ECCC Policies and Procedures, and the Nursing Student Handbook, which is provided during the first day of orientation. Meeting the admission criteria does not guarantee admission into the program.

Acceptance Criteria

The student is responsible for ensuring data in the file is correct and submitted to the Office of Healthcare Education by the application deadline.

<p>1. Within the five county ECCC district or previously enrolled at ECCC = 1 point</p>	<p>4. Admission Exam Score:</p> <table border="1" data-bbox="690 703 1490 940"> <thead> <tr> <th>Cumulative Score</th> <th colspan="3">Points</th> </tr> </thead> <tbody> <tr> <td>81% and Above</td> <td colspan="3">4</td> </tr> <tr> <td>71%-80%</td> <td colspan="3">3</td> </tr> <tr> <td>61%-70%</td> <td colspan="3">2</td> </tr> <tr> <td>51%-60%</td> <td colspan="3">1</td> </tr> <tr> <td>50% and Below</td> <td colspan="3">0</td> </tr> </tbody> </table>			Cumulative Score	Points			81% and Above	4			71%-80%	3			61%-70%	2			51%-60%	1			50% and Below	0																										
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***Admission criteria and ranking of applicant scores are used to select qualified applicants.**

All Healthcare Education Division students must submit fingerprints, which will be transmitted to the Mississippi Department of Health and run through the Mississippi Criminal Information and Federal Bureau of Investigation databases. **Nursing student candidates must satisfactorily meet requirements for a criminal history background check.** Admission to the program/s may be rescinded and reversed based on review of the students' criminal history record check. The criminal background check will be conducted prior to admission into the nursing program.

All healthcare education students are required to submit to a criminal background check according to Mississippi law prior to any clinical experience.

If the person has ever been convicted of a felony, or pleaded guilty to, or pleaded no contest to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offence listed in Section 45-33-23 (f), child abuse, grand larceny, burglary, gratification of lust or aggravated assault, felonious abuse and/or battery of a vulnerable adult they may not be eligible to attend clinical experience, thus forfeiting their slot in the program. The list is not all inclusive and is subject to criterion set forth by the Mississippi Attorney General's office, laws of the state of Mississippi, and misdemeanors by clinical agencies' judgment for participation in patient or resident care.

Students who refuse to submit to a criminal history background check or fail to pass the criminal background check review will be refused entry into the program. If a student has a disqualifying event that he/she believes to be in error, it is the responsibility of the student to clear the record prior to participation in a healthcare agency clinical assignment. Students who are dismissed from a Healthcare Education Division program may seek admission into another educational program.

If a student is enrolled in a healthcare education program and is charged with a misdemeanor or felony, the student is responsible for notifying the Dean of Healthcare immediately. Failure to notify the Dean will qualify as grounds for dismissal.

EAST CENTRAL COMMUNITY COLLEGE
HEALTHCARE EDUCATION
PRACTICAL NURSING PROGRAM

Instructions for PN Program Application

In order to be considered for admission into the Practical Nursing Program, all requirements must be completed and submitted by **January 31st**. Completed applications are reviewed on information submitted as part of the application. **It is the applicant's responsibility to ensure that all documents are on file. Incomplete applications will not be considered for review.**

--1. Mail all PN application documents to:

Office of Healthcare Education
East Central Community College
P.O. Box 129
Decatur, MS 39327

--2. Applicants who have not attended East Central Community College are to complete the **APPLICATION for ADMISSION** to the college.

--3. Applicants who had a semester break in attendance at East Central Community College are to complete the **READMISSION APPLICATION** to the College.

--4. **ALL** applicants must complete the **APPLICATION for HEALTHCARE PROGRAM ADMISSION APPLICATION**.

--5. **ALL** applicants must submit, with the application, **one official transcript** from every college attended other than East Central Community College to the Office of Healthcare Education (address is listed above in item #1) **AND** the College Admissions office. ***Order two official transcripts.**

--6. Validated results of ACT scores must be submitted with the application or on file at East Central Community College Office of Admissions & Records. The minimum ACT score accepted for the PN Program is a composite score of 16.

--7. Proof of current admission to East Central Community College must be submitted with application. Proof of current admission is a copy of the email or a copy of the official letter from the Office of Admissions and Records that states you have been accepted to the college. Current students taking classes at ECCC may submit a copy of their unofficial transcript located on *myEC*.

--8. **ALL** applicants must select a date provided by the Office of Healthcare Education and complete the admission examination. See attached instructions.

--9. Deadline for the completed application is **January 31st** for fall admission.

--10. **ALL** applicants will be notified via email of acceptance or non-acceptance to the PN program by **March 1, 2019**. Please make sure the email address on the application is active. All communication and notification from the Office of Healthcare Education will be conducted through email.

--11. Applicants must refer to the ECCC College Catalog for post-acceptance requirements.

Please return to:
 Office of Healthcare Education
 East Central Community
 College
 P.O. Box 129
 Decatur, MS 39327



**HEALTHCARE PROGRAM
 ADMISSION APPLICATION**

Date received

 (Office Use Only)

Practical Nursing (PN)

APPLICANT INFORMATION

Name _____
 Last First Middle/Maiden SS# Student ID #

Address _____
 Street/Apartment Number/P.O. Box City State Zip County

Telephone () _____ () _____
 Home Cell or Work E-mail (required)

ACADEMIC INFORMATION

High School Attended _____ Graduation Date _____

City _____ State _____

GED or official state and locally approved high school equivalency exam: Yes No

Graduation Date _____ State Where GED or Exam Was Taken _____

ACT: Date Taken _____

*Validated results of ACT must be submitted with application or on file in the Office of Admissions and Records.

Proof of current admission to East Central Community College must be submitted with application. Proof of current admission is a copy of the email or a copy of the official letter from the Office of Admissions and Records that states you have been accepted to the college. Current students taking classes at ECCC may submit a copy of their unofficial transcript located on myEC.

List all colleges/universities currently or previously attended, including ECCC.

<i>Name and Location of Institution</i>	<i>Dates of Attendance</i>	<i>Degree Awarded (if applicable)</i>

*An official transcript from each institution attended (excluding ECCC), and/or GED results must be submitted to ECCC Admissions, P.O. Box 129, Decatur, MS 39327 **and** to the Office of Healthcare Education, P.O. Box 129 Decatur, MS 39327 before action can be taken on your application.

FELONY/MISDEMEANOR DECLARATION

Have you ever been charged or convicted of or have charges pending against you for a misdemeanor or felony in any state/jurisdiction? Yes No If yes, please attach explanation.

*If you have been convicted, pleaded guilty or pleaded no participate in clinical or obtain employment in a licensed health care facility in Mississippi. For information refer to the college website or contact the Dean of Healthcare at sallen@eccc.edu

PREVIOUS HEALTHCARE PROGRAM ENROLLMENT

Did you attend allied health classes in high school ? Yes No

Have you ever been enrolled in a school of nursing or other health related program? Yes No
If yes, please answer the following for each program:

Type of Program	School	City	State	Dates Attended	Did you graduate? Yes or No

*If you did not complete a nursing program, you will need a letter of “good standing” from that program director to accompany your application.

If you successfully completed the program, please provide the following information:

Date of Licensure/Certification/Registration _____

Licensure/Certification/Registry Number _____

Are charges pending against you concerning licensure/certification or practice in any state jurisdiction?

Yes No If yes, please attach explanation

CERTIFICATION

I certify that the information I have provided on this application is accurate and that I have not intentionally withheld information requested. I understand that any falsification of information may subject me to dismissal from any program.

Applicant Signature

Date

PRACTICAL NURSING ENTRANCE EXAM: HESI A2 with Critical Thinking

As part of your admission process into the practical nursing program, you will be required to take the HESI Admission Assessment Exam for Practical Nursing. **Please allow a maximum of 4 hours for this exam.** Please select a test date on this form. Forward a copy of this form and payment in the amount of \$60.00 for the cost of the exam payable to East Central Community College to:

East Central Community College
 Attn: Business Office
 P. O. Box 129
 Decatur, MS 39327

You will be required to ensure the form and receipt for payment is submitted to the Office of Healthcare Education. If payment for the examination is made in person to the business office, proof of payment will be forwarded to the Office of Healthcare Education. Please ensure the payment is submitted at least one day prior to the scheduled exam date.

The exam will be given in the **Computer Lab in the Phil A. Sutphin Building** on the ECCC Campus on the following dates on a first-come basis.

PLACE A (✓) BY THE DATE OF YOUR SELECTION	TEST DATE	Test Time	LAST DAY TO PAY THE BUSINESS OFFICE
	Monday, November 12, 2018	9:00 a.m.-1:00 p.m.	November 1, 2018
	Tuesday, November 13, 2018	10:00 a.m.-2:00 p.m.	November 1, 2018
	Thursday, December 6, 2018	9:00 a.m.-1:00 p.m.	November 15, 2018
	Wednesday, January 16, 2019	10:00 a.m.-2:00 p.m.	December 6, 2018
	Friday, February 1, 2019	9:00 a.m.-1:00 p.m.	January 7, 2019

Free HESI A2 practice questions are available at <http://www.hesia2test.com/> Chemistry and Biology sections are not tested.

Each testing date is limited to 30 participants. If your chosen testing date is closed, a new date will be assigned. You will receive a **confirmation ticket (via email)** that you must present at the Computer Lab in the Phil A. Sutphin ADN/CC Building on your test date in order to take the test. You **must** present one form of photo ID at this time.

PLEASE NOTE: TESTING FEES, ONCE PAID, ARE NON-REFUNDABLE.

PLEASE PRINT

Name _____ Telephone _____

Address _____ Email _____

City, State, Zip _____

Selected Date for HESI Testing: _____

EAST CENTRAL COMMUNITY COLLEGE
PRACTICAL NURSING PROGRAM
POLICIES

Criminal History Background

Healthcare Education Division students must submit to and satisfactorily complete a criminal background check. Candidacy for admission may be rescinded and/or declined based on review of the student's criminal history background check. Students and applicants who refuse to submit to a criminal background check will be disqualified as an applicant if seeking admission or readmission to the program. Students and applicants who are disqualified from a Healthcare Education Division program may seek admission into another ECCC educational program.

Criminal history record checks will be performed through the legal process of collecting data and fingerprints on all healthcare applicants and students by designated ECCC personnel. Fingerprints and data will be transmitted to the Mississippi Department of Public Safety and run through the Mississippi Criminal Information and Federal Bureau of Investigation databases to complete state and national criminal history background checks.

ECCC performs criminal history record checks pursuant to, but not inclusive to, Section 37-29-232 of the Mississippi Code of 1972, Annotated, Section 43-11-13 of the Mississippi Code of 1972:

If the fingerprinting or criminal history record checks disclose a felony conviction, guilty plea or plea of nolo contendere to a felony of possession or sale of drugs, murder, manslaughter, armed robbery, rape, sexual battery, sex offense listed in Section 45-33-23(g), child abuse, arson, grand larceny, burglary, gratification of lust or aggravated assault, or felonious abuse and/or battery of a vulnerable adult that has not been reversed on appeal or for which a pardon has not been granted, the student shall not be eligible to be admitted to the health care professional/vocational technical academic program of study.

A comprehensive criminal history search will be conducted through all state and federal databases. All convictions, deferred adjudications or judgments, expunged criminal records, and pending criminal charges will be noted. The student and/or applicant will be responsible for expenses to provide any necessary documentation showing disposition of charges.

Students and/or applicants have the right to review information reported by the Mississippi Department of Health for accuracy and completeness. (*See Noncriminal Justice Applicant's Privacy Rights.*) Prior to making a final determination that will adversely affect the student, the student will have the opportunity to provide any supporting documentation in disposition of the charge(s). The process to review, challenge, correct, or update erroneous information can be obtained at <http://www.fbi.gov/about-us/cjis/background-checks>.

Although it is the students and/or applicant's right to withhold the evidence of the criminal background check, the college has to adhere to standards set forth by its clinical laboratory affiliates. Therefore, results must be disclosed to the Dean of Healthcare Education to seek eligibility for any healthcare education program at ECCC. Failure to notify the Dean within seven (7) business days of receiving the report will result in an automatic ineligible status for admission or progression into the healthcare programs of ECCC. Employability is **not** guaranteed in the chosen health education program.

Drug and Alcohol Policy

East Central Community College's Healthcare Division is committed to zero tolerance of the use of illegal drugs and the abuse of legal drugs and alcohol. In addition, the Division strictly prohibits the illicit use, possession, sale, conveyance, distribution, and manufacture of illegal drugs, intoxicants, or controlled substances in any amount or manner; and the abuse of non-prescription and/or prescription drugs. All Healthcare programs prohibit any student under the influence of alcohol and illegal drugs or substances from participating in a clinical/practicum, educational setting, campus, or any other program affiliate activity.

All students are required to submit a random alcohol or substance screening to designated laboratory personnel following acceptance into a Healthcare Division. The student must provide written consent for the results to be released to the Healthcare Division Dean and/or designee. It is the intent of the Healthcare Division to maintain an environment that is free from substance or abuse. Students who take a prescribed, controlled medication must provide proof of a current prescription by a licensed physician, nurse practitioner, or psychiatrist. If a student is suspected of being under the influence of alcohol or substances in the clinical/practicum setting, the assigned clinical faculty reserve the right to require a drug and alcohol test. A student's participation in the clinical/practicum program is conditioned upon the student willingness to waive any rights that the student may have, and to consent to, the initial drug testing, and subsequent random or reasonable-suspicion drug and alcohol screening.

Definition of Impairment: A Healthcare Division student who is suspected of any of following will be identified as impaired.

1. The student exhibits impaired professional (i.e. academic or clinical) performance in association with observed or alleged improper use of alcohol or drugs.
2. The student poses a danger to himself/herself, others, or demonstrates behavior considered disruptive to the goals of academic or clinical programs.
3. The student is, or appears to a reasonable observer to be, under the influence of alcohol and/or other drugs in the classroom, clinical, or other campus or professional setting.
4. The student is discovered using or found to have possession of any illicit substance on college property or at an event which utilizes the college's name.

For purposes of this policy, the following definitions shall apply:

1. Drug/alcohol screen is a forensic drug screen conducted by a licensed drug screening facility. The screen will detect the presence/non-presence of specified drugs or their analogs at standard industry levels indicating a positive (present)/negative (not present) screen.
2. Illegal drugs are drugs identified by state and federal law as illegal and include but are not limited to: marijuana, hashish, cocaine (including crack), amphetamines, heroin, PCP, hallucinogens and legal drugs taken without a documented prescription for the student.
3. Legal drugs are prescription drugs and controlled substances that are required by law to be prescribed by a physician or licensed health care provider for a specific individual. The drug is considered legal if the person has a written prescription from their health care provider in their name and the dose taken is the dose prescribed.

Reasonable Suspicion Testing means drug and alcohol testing based on the belief that a student is using or has used drugs or alcohol in violation of the Healthcare Division's Drug and Alcohol Policy and will be based on a suspicion of impairment (see definition of impairment above). If the student is required to submit to a drug test under this assumption, the student must undergo the testing within two hours of notification by faculty and the test will be done at the student's expense.

Tattoo Policy

East Central College's nursing programs require practice in various healthcare agency settings, which mandates students to have **no visible tattoos**. Tattoos located on the hands cannot be covered with bandages, dressing, make-up or other artificial substances.

Americans with Disabilities Act Policy

The Nursing Programs of East Central Community College do not discriminate against students with disabilities in the admission process. Upon admission, students with disabilities must identify themselves. Determination will be made as to the individual's ability to meet the program objectives with or without reasonable accommodations as determined by the student, the nursing faculty, and the administration of the College. All students are expected to meet the same criteria for progression in the program. Upon completion of the program, all graduates should be able to meet requirements for employment in secondary health care settings.

Procedures

1. Students will be admitted based on the admission criteria in the admission packet and College Catalog.
2. Upon admission, students will be given a list of Essential Functions Related to Core Standards, Adapted from: Red Alert: The Americans with Disabilities Act Implications for Nursing Education (March, 1993). All students are required to perform according to these standards.

According to the ADA Core Standards, the faculty agrees with the following non-academic criteria, which all students are expected to meet in order to participate in healthcare education programs and professional practice. The student must be able to participate actively in all demonstrations, laboratory exercises, and clinical experiences in the clinical component and comprehend the condition of all patients assigned to them.

Health Requirements

ECCC healthcare programs promote health of students and the public for which care is provided and in compliance with affiliated clinical agencies. Applicants and students in healthcare programs are required to submit and maintain documented proof of health to the Office of Healthcare Education. Applicants must submit documentation of the following by **July 31st during the year of admission**.

- o Measles, Mumps and Rubella (MMR) vaccination with 2 vaccinations or positive titer documentation.
- o Hepatitis B vaccination, proof of titer, or statement of declination.
- o A satisfactory physical examination including the essential functions related to American with Disabilities Act (ADA) core standards completed by a licensed Physician or Nurse Practitioner by **June 30** prior to fall admission.

Upon acceptance and admission into the PN program, the Office of Healthcare Education will schedule all students to complete annual tuberculosis (TB) testing and influenza vaccination. The costs for these healthcare requirements are included in student course fees.

The Office of Healthcare Education will schedule all new admissions to submit to:

1. a 2-step and then a 1-step TB skin test. Subsequent years will be scheduled for a 1-step TB skin test.
 - o If a student is allergic to the medication used for TB skin tests, the student will be required to submit annual results for QuantiFeron® TB Gold In-Tube blood test from the Mississippi Department of Health.
 - o If the TB tests produce a positive result, the student will be required to submit documentation of clearance from a certified TB Healthcare Provider and the provider's current proof of Mississippi certification.
2. an annual influenza vaccination, or submit a signed declination statement. If a student refuses or cannot take the vaccine for health reasons, the student may be required to wear a face mask at all times in the clinical setting by the clinical agency.

ALL Students enrolled in a healthcare program are required to maintain documented proof of health as outlined by ECCC and the healthcare program.

Essential Functions Related to ADA Core Standards

STANDARD	ESSENTIAL ACTIVITIES/TASKS (not all inclusive)
Critical thinking ability sufficient for clinical judgment and decision-making	<ul style="list-style-type: none"> • Use relevant data to support the decision making process. • Identify priorities of care based on analysis of data. • Analyze and use assessment findings to plan care for patients and families. • Evaluate the plan of care and revise as appropriate. • Solve problems and make valid, rational decisions using logic, creativity, and reasoning. • Demonstrate ability to compute dosages and knowledge of pharmacology.
Interpersonal abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural, and intellectual backgrounds	<ul style="list-style-type: none"> • Establish rapport with patients and colleagues through speech, touch, and hearing. • Practice therapeutic (non-harmful) communication using speech, hearing, and judgment of appropriate responses. • Work effectively in small groups as team members and as a team leader.
Communication abilities sufficient for interaction with others in verbal, nonverbal, and written form	<ul style="list-style-type: none"> • Communicate therapeutically with patients, families, and groups in a variety of settings. • Communicate pertinent information in the English language both verbally and in writing to appropriate persons. • Document data and nursing care completely and accurately using appropriate terminology. • Provide health teaching for patients, families and groups.
Gross and fine motor abilities sufficient to provide safe and effective nursing care	<ul style="list-style-type: none"> • Calibrate and use equipment such as reading numbers on measuring cups, syringes and adjusting flow rates with stopcocks. • Maintain sterile technique when performing sterile procedures. • Hold skin taut with one hand while inserting needle in skin or vein with the other hand and perform other procedures requiring the use of two hands. • Maintain immobilization devices such as traction equipment and casts, feel for heat or wetness. Be able to use a computer keyboard. • Have good eye-hand coordination and manual dexterity to manipulate equipment, instrumentation, and medication as appropriate.
Environmental	<ul style="list-style-type: none"> • Be exposed to infectious agents, chemicals, medications, blood, body fluids, and communicable diseases. • Work in environmental temperatures determined by the patient and/or patient's condition. • Be able to perform duties in potentially dangerous situations.

<p>Auditory abilities sufficient to monitor and assess health needs</p>	<ul style="list-style-type: none"> • Be able to hear alarms, emergency signals, cries for help, and answer phones. • Distinguish changes in tone and pitch such as in listening to patients breathing characteristics. • Able to hear and interpret communication in stressful situations such as when more than one person is talking at a time, or when they are talking in a loud voice.
<p>Tactile ability sufficient for physical assessment and intervention</p>	<ul style="list-style-type: none"> • Palpation related to physical examination. • Perform therapeutic intervention (example, IV catheter \ insertion).
<p>Physical abilities sufficient to move from room to room, maneuver in small spaces, and accommodate stairwell when necessary</p>	<ul style="list-style-type: none"> • Move around in patient's rooms, workspaces and treatment rooms. • Perform physical activities necessary to do basic skills such as put on sterile gloves, attach blood pressure cuff on patient's arm, hold one part of a patient's body while performing an action on another part of the body. • Provide or assist with activities of daily living such as bed bath, oral hygiene, and positioning patients. • Transport and transfer patients from various areas to other areas using stretchers, wheelchairs, walkers. Paramedics must be able to walk and crawl in less than ideal conditions and terrain. • Lift at least 50 lbs. of weight. Paramedics must lift 125 lbs. independently or 250 lbs. with assistance. • Respond quickly in an emergency. • Able to stand or walk for 75% of a shift. • Gather a minimum of 3-4 pieces of equipment and carry to patient's room.

Practical Nursing Application Checklist

	Apply and be accepted to East Central Community College.
	Apply for financial aid.
	<p>Submit PN application and required documentation to the Office of Healthcare Education in the Phil A. Sutphin ADN/CC Building front office.</p> <p>Required documentation for submission of application:</p> <p>_____ Application</p> <p>_____ Official transcript from every college attended other than ECCC Validated ACT score if not on file at the ECCC Office of Admissions and</p> <p>_____ Records</p> <p>_____ Proof of current admission to ECCC</p>
	Submit the HESI Admission Assessment Exam completed form with payment to the ECCC Business Office.
	Take the HESI Admission Assessment Exam on the date approved. For entry into the exam you must present one form of photo ID and the confirmation ticket you received via email.

All applicants will be notified via email of acceptance or non-acceptance to the PN program. Please make sure you have a valid email address.

**EAST CENTRAL COMMUNITY COLLEGE
PRACTICAL NURSING PROGRAM
PROGRAM POLICIES ACKNOWLEDGEMENT FORM**

I have read and understand the policies outlined in the ECCC Practical Nursing program required for admission. If I am approved for admission into the program, I concur that I meet the standards required within the policies.

Signature

Date

**APPLICATION CHECKLIST FOR
PRACTICAL NURSING PROGRAM**

P. O. Box 129, Decatur, MS 39327

Checklist for new Practical Nursing student applicants. Failure to comply with all requirements by deadlines will result in forfeiture as an applicant for the nursing program.

DEADLINE: January 31, 2019 of the following to the ECCC Office of Healthcare Education:

- Program Policies Acknowledgement Form:
 - Health Examinations
 - Criminal History Background
 - Tattoos
 - Drug and Alcohol
 - Essential Requirements for ALL Practical Nursing Students
- Completed East Central Community College Application and Accepted
- Completed East Central Community College Practical Nursing Application
- ALL Official College Transcripts
- Copy of Fee Payment Receipt from ECCC's Business Office for HESI A2 Critical Thinking Examination

Students selected for admission into the traditional Practical Nursing program will be notified via email by March 1, 2019.

DEADLINE: May 31, 2019

- Copy of Fee Payment Receipt from ECCC's Business Office for Criminal History Background Check

DEADLINE: July 31, 2018 of the following to the ECCC Office of Healthcare Education:

- Completed Fingerprinting for Criminal History Background Check
- Copy of Completed Immunization Records
 - Measles, Mumps, and Rubella (MMR) vaccinations. Must submit documentation of **two** separate measles, mumps, and rubella vaccinations. A Rubella Titer may be substituted for the second documentation.
 - Hepatitis B vaccination, or proof of titer, or signed declination on the Hepatitis B Vaccine Form included in Healthcare Application Packet.
- Satisfactory Healthcare Examination Report
 - The healthcare examination **must** be performed in **June or July 2018** by the healthcare provider, which may be performed by a physician or nurse practitioner.
 - Successfully meeting the *Essential Requirements* criteria are required as part of the healthcare examination.
 - The ECCC Healthcare Examination Report with the healthcare provider's is the only documentation that will be accepted by the program.
- Copy of successful completion of the American Heart Association Basic Life Support® Course certification. (Applicants may register for a free course offered by ECCC during the summer). No other course is acceptable.
- Completed HESI A2 with Critical Thinking® Examination

DEADLINE: August 3, 2019 of successful completion of pre-requisite college courses.

- Anatomy and Physiology I with Lab with grade of "C" or higher or upper level equivalency
- Anatomy and Physiology II with Lab with grade of "C" or higher or upper level equivalency

