

## POSITION INFORMATION

Position Title	Head Women's Soccer Coach
Number of Positions	1
Position Location	Main Campus - Decatur
FLSA Type	Exempt
Number of Months	12
Position Classification	Professional Staff
Salary Range	Salary based on relevant experience and education.
Anticipated Date of Appointment	Monday, June 1, 2026

## FOR ADDITIONAL INFORMATION

Contact	Paul Nixon
Contact Title	Director of Athletics
Address	East Central Community College, P.O. Box 129, Decatur, MS 39327
Phone	(601)635-6402
Email	pnixon@eccc.edu

## POSITION SUMMARY INFORMATION

### Required Qualifications

1. Minimum of an earned Bachelor's degree from a regionally accredited institution of higher learning;
2. A successful record of soccer coaching experience that demonstrates competitiveness;
3. Currently coach or have coached soccer at a professional, club, college, or high school level;
4. Demonstrates excellent work habits, the ability to multi-task, and the ability to work with others as a team; and
5. Demonstrates excellent interpersonal, written, and oral communication skills.

### Preferred Qualifications

1. Master's degree from a regionally accredited institution of higher learning;
2. Has a currently valid coaching license issued by the USSF, USC or an equivalent foreign Football Association License;
3. A successful record of the respectful treatment of student-athletes;
4. Current or previous experience coaching at the inter-collegiate level;
5. Current or previous head coaching experience at a professional, club, college, or high school level;
6. Has knowledge of NJCAA, MACCC rules and regulations, including recruiting policies & procedures; and
7. Has experience in the recruitment of student athletes.

### General Statement of the Function

East Central Community College is seeking an energetic and dedicated Head Soccer Coach to lead and grow its women's program. The ideal candidate will demonstrate a strong commitment to student-athlete success on and off the field, while also fostering relationships to promote soccer within our 5-county district. This role includes coaching, recruitment, fundraising, administrative responsibilities and active community engagement to promote the growth of soccer.

### Duties and Responsibilities

1. Provide leadership and instruction for the women's soccer team;
2. Work cooperatively with the Office of Enrollment Management and the Office of Admissions & Records in the recruiting of student-athletes;
3. Assist in scheduling classes for student-athletes participating in women's soccer;
4. Oversee the academic progress of student-athletes participating in women's soccer;
5. Adhere to the budget for the women's soccer program;
6. Follow established procedures for purchasing, travel, and vehicle usage;
7. Complete non-conference match schedule;
8. Furnish Financial Aid and Business Offices necessary information concerning athletic scholarships awarded and update any changes;
9. Report needed repairs to soccer buildings and fields to the Physical Plant;
10. Coordinate fundraising activities with the Director of Athletics and the Executive Director of the ECCC Foundation;
11. Maintain compliance with all NJCAA, MACCC and institutional rules and regulations for soccer;
12. Accompany team when traveling to or from matches;
13. Maintain inventories of equipment; and
14. Perform other duties as assigned by the Director of Athletics and College President.

## APPLICATION DETAILS

Application Deadline	Monday, April 27, 2026
Internal Applications	Monday, April 13, 2026 - Monday, April 27, 2026
External Applications	Monday, April 13, 2026 - Monday, April 27, 2026
Interviews Completed By	Thursday, May 7, 2026
Successful Candidate Notified By	Friday, May 8, 2026

## WHERE TO APPLY

Complete your online employment application and upload all required applicant documents by clicking on this link.

<https://my.eccc.edu/ICS/Employment/>

## REQUIRED APPLICANT DOCUMENTS

Applicants must complete and submit the items listed below on or before the application deadline or they will not be screened/considered for an interview:

1. Cover letter addressing your qualifications for this specific position.
2. Completed ECCC employment application (online application).
3. Final transcript for highest degree earned. (Copies of transcripts are acceptable for the application process).
4. Personal resume`.

*NOTE: Applicants selected to be interviewed for faculty positions will be required to conduct a teaching demonstration.*

## THE COLLEGE

In 1928, the Legislature of the State of Mississippi adopted the first basic laws for the organization and operation of the Mississippi public junior colleges. East Central Community College (ECCC) opened its doors to a freshman class of 20 students for the first regular session in September of 1928. In March of 1939, ECCC was first accredited by the Southern Association of Colleges and Schools (SACS). The college is currently accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the Associate Degree. Individuals may contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of East Central Community College. Degrees or certificates are granted upon completion of program requirements. ECCC is also a member of the Mississippi Association of Community and Junior Colleges (MACJC) and the American Association of Community Colleges (AACC). Enrollment, including part-time students, exceeds 2,700 students each term. Evening courses and summer programs are offered throughout the five-county support district. The college also operates the Philadelphia-Neshoba County Career Technical Center located in Philadelphia, Mississippi. ECCC is supported by five counties located in east central Mississippi: Leake, Neshoba, Newton, Scott, and Winston.

## EEO STATEMENT

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or qualified disability in its educational programs and activities, employment practices, or admissions processes. The following offices have been designated to handle inquiries regarding the non-discrimination policies of East Central Community College:

Inquiries regarding compliance with Title VI and ADEA are coordinated by the Executive Vice President, Walter Arno Vincent Administration Building, Room 171, Post Office Box 129, Decatur, MS 39327, Phone: 601-635-6202, Fax: 601-635-4011, Email: [compliance@eccc.edu](mailto:compliance@eccc.edu).

Inquiries regarding compliance with Title IX and Section 504 are coordinated by the Dean of Student Services, Campus Police Building, Post Office Box 129, Decatur, MS 39327, Phone: 601-635-6267, Fax: 601-635-4067, Email: [compliance@eccc.edu](mailto:compliance@eccc.edu).

Inquiries regarding compliance with ADA are coordinated by the Director of Student Success, Mamie Ethel Burton Memorial Library, Post Office Box 129, Decatur, MS 39327, Phone: 601-635-6228, Fax: 601-635-2150, Email: [compliance@eccc.edu](mailto:compliance@eccc.edu).

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