

POSITION INFORMATION

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| Position Title | Adjunct Nursing Faculty-PT |
| Number of Positions | Open |
| Position Location | Main Campus - Decatur |
| FLSA Type | Exempt |
| Number of Months | On an as-needed basis per semester |
| Position Classification | Faculty |
| Salary Range | \$35 per hour |
| Anticipated Date of Appointment | Monday, August 5, 2019 |

FOR ADDITIONAL INFORMATION

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| Contact | Dr. Sheryl Allen |
| Contact Title | Dean of Healthcare |
| Address | East Central Community College, P.O. Box 129, Decatur, MS 39327 |
| Phone | (601)635-6294 |
| Email | sallen@eccc.edu |

POSITION SUMMARY INFORMATION

Required Qualifications

1. Must hold a master’s degree with a major in nursing;
2. Minimum of three years of clinical experience as a registered nurse;
3. Unencumbered registered nursing license to practice in the state of Mississippi;
4. Satisfy a criminal history background check;
5. Current American Heart Association Basic Life Support certification; and
6. Current immunization record

Preferred Qualifications

Teaching experience

General Statement of the Function

All nursing faculty facilitate the teaching and learning process in the classroom, skills lab, simulation lab, and clinical setting as assigned; follow established policies and procedures of the College and program; participate in ongoing program quality improvement to support outcomes; and support and encourage College and program organizations, committees, and activities.

Duties and Responsibilities

1. Must maintain current American Heart Association® Basic Life Support certification, unencumbered nursing license for the state of Mississippi, required immunizations, and annual tuberculosis testing;
2. Must complete and implement an annual professional development plan, which includes ten (10) contact hours of continuing education each academic and annual year and reflects scholarship and evidence-based teaching and clinical practices;
3. Must satisfy a criminal history background check pursuant to Section 43-11-13, Mississippi Code of 1972, with no disqualifying factors and maintain affidavits every two years thereafter if no break in service;
4. Facilitates the teaching and learning process for all students so that each student will have an opportunity to achieve end-of-program student learning outcomes and program outcomes for the College and program;
5. Maintains accurate records of student attendance and progression and prepare appropriate reports as needed;
6. Implements review process of the College nursing programs to ensure continuous improvement;
7. Counsels any student who seeks or needs assistance;
8. Maintains appropriate hours as required by College policy or program;
9. Communicates with course coordinator or Program Director for program updates;
10. Participates in professional organizations and other faculty/staff development activities that contribute to professional growth;
11. Encourages College-sponsored extracurricular activities;
12. Conducts themselves and family affairs so as to always bring credit to the College and to the community;
13. Assists in maintaining standards of conduct and discipline for the students as set forth by the institution, the Nursing Student Handbook, and the American Nurses Association Code of Ethics with Interpretive Statements®;
14. Follows the established College Policies and Procedures to enhance instruction, facilitate administration, and promote student well-being;
15. Maintains responsibility for program equipment maintenance and equipment transfer and disposal;
16. Actively participates in ongoing duties and assignments required by accreditation agencies; and
17. Performs other duties as assigned.

APPLICATION DETAILS

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|----------------------------------|-------------------|
| Application Deadline | OPEN UNTIL FILLED |
| Internal Applications | OPEN UNTIL FILLED |
| External Applications | OPEN UNTIL FILLED |
| Interviews Completed By | OPEN UNTIL FILLED |
| Successful Candidate Notified By | OPEN UNTIL FILLED |

WHERE TO APPLY

Submit all required applicant documents by mail/email to:

Julie Rowzee, Director of Human Resources

P. O. Box 129

Decatur, MS 39327

jrowzee@eccc.edu

REQUIRED APPLICANT DOCUMENTS

Applicants must complete and submit the items listed below on or before the application deadline or they will not be screened/considered for an interview:

1. Completed ECCC application form (Application form available for download at www.eccc.edu/employment).
3. Up-to-date transcripts for all college work from each institution attended. (Copies of transcripts are acceptable for the application process).
4. Personal resume`.
5. Letter of recommendation from current employer.

THE COLLEGE

In 1928, the Legislature of the State of Mississippi adopted the first basic laws for the organization and operation of the Mississippi public junior colleges. East Central Community College (ECCC) opened its doors to a freshman class of 20 students for the first regular session in September of 1928. In March of 1939, ECCC was first accredited by the Southern Association of Colleges and Schools (SACS). The college is currently accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the Associate Degree. Individuals may contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of East Central Community College. Degrees or certificates are granted upon completion of program requirements. ECCC is also a member of the Mississippi Association of Community and Junior Colleges (MACJC) and the American Association of Community Colleges (AACC). Enrollment, including part-time students, exceeds 2,700 students each term. Evening courses and summer programs are offered throughout the five-county support district. The college also operates the Philadelphia-Neshoba County Career Technical Center located in Philadelphia, Mississippi. ECCC is supported by five counties located in east central Mississippi: Leake, Neshoba, Newton, Scott, and Winston.

EEO STATEMENT

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or qualified disability in its educational programs and activities, employment practices, or admissions processes. The following persons have been designated to handle inquiries regarding the non-discrimination policies of East Central Community College: Inquiries regarding compliance with Title VI, ADEA, and Title IX are coordinated by Dr. Teresa Mackey, Vice President for Instruction, Walter Arno Vincent Administration Building, Room 171, Post Office Box 129, Decatur, MS 39327, Phone: 601-635-6202, Fax: 601-635-4011, tmackey@eccc.edu. Inquiries regarding compliance with Section 504 and ADA are coordinated by Dr. Randall Lee, Vice President of Student Services, Eddie M. Smith Student Union, Room 201, Post Office Box 129, Decatur, MS 39327, Phone: 601-635-6375, Fax: 601-635-3247, rllee@eccc.edu.

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